

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

1. Details of the Institution

1.1 Name of the Institution

Jai Hind College

1.2 Address Line 1

23 – 24 Backbay Reclamation

Address Line 2

“A” Road Churchgate

City/Town

Mumbai

State

Maharashtra

Pin Code

400020

Institution e-mail address

contactus@jaihindcollege.com

Contact Nos.

02222040256 / 02222839630

Name of the Head of the Institution:

Dr. A. G. Wadia

Tel. No. with STD Code:

02222041095

Mobile:

09820612400

Name of the IQAC Coordinator:

Dr. Y. Dordi Avari

Mobile:

9619969229

IQAC e-mail address:

jhciqac15@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

NAAC/WR/GH/MHCOGN10368/2015

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.jaihindcollege.com

Web-link of the AQAR:

<http://www.jaihindcollege.edu.in/AQAR2015-16>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	“A”	-	29 th April 2003	28 th March 2010
2	2 nd Cycle	“A”	3.26	28 th March 2010	27 th March 2015
3	3 rd Cycle	“A”	3.52	19 th January 2016	18 th January 2021
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

05/12/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 24/04/2011 (DD/MM/YYYY)
- ii. AQAR 04/05/2012 (DD/MM/YYYY)
- iii. AQAR 17/10/2013 (DD/MM/YYYY)
- iv. AQAR 29/09/2014 (DD/MM/YYYY)
- v. AQAR

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/ Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.SC. (IT), BMS, BMM, BBI, BAF, BFM, & M.Com

1.11 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence	<input type="text" value="N"/>	UGC-CPE	<input type="text" value="N"/>
DST Star Scheme	<input type="text" value="N"/>	UGC-CE	<input type="text" value="N"/>
UGC-Special Assistance Programme	<input type="text" value="N"/>	DST-FIST	<input type="text" value="Y"/>
UGC-Innovative PG programmes	<input type="text" value="N"/>	Any other (<i>Specify</i>)	<input type="text" value="N"/>
UGC-COP Programmes	<input type="text" value="N"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>		
2.3 No. of students	<input type="text" value="1"/>		
2.4 No. of Management representatives	<input type="text" value="1"/>		
2.5 No. of Alumni	<input type="text" value="1"/>		
2.6 No. of any other stakeholder and Community representatives	<input type="text"/>		
2.7 No. of Employers/ Industrialists	<input type="text"/>		
2.8 No. of other External Experts	<input type="text" value="2: - 1 From Local society & 1 from Education"/>		
2.9 Total No. of members	<input type="text" value="18"/>		
2.10 No. of IQAC meetings held	<input type="text" value="10"/>		
2.11 No. of meetings with various stakeholders:	<input type="text" value="24"/>	No.	<input type="text" value="10"/> Faculty
Non-Teaching Staff	<input type="text" value="05"/>	Students	<input type="text" value="05"/>
		Alumni	<input type="text" value="04"/>
		Others	<input type="text" value="05"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution
Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The College has received the zero level grant of FIST of Rs 70,00,000/- from DST. The members of the IQAC put in a concerted effort throughout the year to ensure that the research culture of the college be enhanced.

Special emphasis was given to research and a large number of teachers were encouraged to apply for various grants to both the University and UGC. Special attention was given to the renovation of various infrastructural segments of the campus.

The Centre for Research was inaugurated at the hands of the newly appointed Vice – Chancellor, Dr. Sanjay Deshmukh and is now fully functional with many high-end instruments.

The IQAC worked towards the successful completion of the 3rd cycle of accreditation by NAAC of and achieved a commendable score of 3.52 out of 4.

The IQAC ensured that there was active participation through brainstorming sessions with all stakeholders and any matters of concern were then immediately looked into

The IQAC encouraged the members of the Student’s Council to actively involve themselves in the day to day functioning of the college.

More teachers were encouraged to give inputs for the effective enhancement of curriculum planning and implementation. This led to the initiation of two vocational courses.

Quality enhancement in teaching learning was achieved as faculty members were trained to use interactive tools like Educync, Edmodo, smartboard, pbworks etc.

To enhance leadership the managing board has empowered the teachers to take necessary initiatives to augment the stature of the college.

2.15 Plan of Action by IQAC/Outcome

Through several discussions the need for a wellness cell was realised by the IQAC for the holistic well being of students, faculty and non teaching staff. The student's council along with the counsellor initiated the formation of the "Wellness Cell". Several sessions were conducted and they have been received well

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. 16 teachers have applied for minor research projects to BCUD /UGC	7 projects of BCUD have been sanctioned. We await the outcome of the UGC projects applied for.
2. The college has started 2 vocational programs B.Voc in Software development and Travel and Tourism Management	The programs have been received well
3. Centre for research to be made fully functional	10 workshops have been conducted to train the faculty and PhD. scholars who are actively involved in research

* Attach the Academic Calendar of the year as Annexure. 1

Annexure 1 Academic calendar

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Greater emphasis was given to research throughout the year. Faculty was encouraged to attend / organize seminar, and conference, conduct field research, publish papers.

Many teachers have forwarded their applications for the award of the minor project to BCD/UGC.

An application was forwarded to DBT for the “Star College Award”

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	2		1	
UG	9		7	
PG Diploma				
Advanced Diploma				
Diploma			1	
Certificate	13		1	
Others	6			
Total	31		10	

Interdisciplinary				
Innovative				X'plore

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	CBGS
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

Annexure 2 Exit poll

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi revision was carried out at different levels of undergraduate studies in different subjects as per the recommendations of the respective Board of Studies. The syllabus was carefully revamped so as to maintain original/ basic themes. Newer sub-topics were added to it to make it more contemporary. In some cases, a lot of new experiments were introduced keeping in mind the global scenario and an attempt was made to match the theory modules to the practical. (List attached of revised syllabi)

Annexure 3: Names of programs which were revised 60 - 85

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B. Voc – (1) Travel and Tourism Management (2) Software Development

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors		Associate Professors		Professors		Others
	Aided	Unaided	Aided	Unaided	Aided	Unaided	
	32 + 02 Part Time	20	13 + 01 (Principal)	-	-	-	01 Librarian

2.2 No. of permanent faculty with Ph.D. Aided: 21 Unaided: 06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year (Aided)

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	-	-	-	-	-	-	-	04	-

No. of Faculty Positions Recruited (R) and Vacant (V) during the year (Unaided)

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	-	-	-	-	-	-	-	05	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest	Visiting	Temporary
15	110	07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	22	06
Presented	15	19	-
Resource Persons	01	09	-

Annexure 4: Workshop, conferences attended

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>Innovations in Teaching:</p> <p>Novel room weekly reading and discussion of novels</p> <p>Jashne-e-kalam - dramatized reading Hindi/ Urdu literature by English literature students</p> <p>Music genres matched to personality types in Psychology</p> <p>Blog –“Bable On”.(The Great Civilization.) Spontaneous generation of articles</p> <p>Blog: Microbiology “Latest research updates & discussion”</p> <p>“Aeroplane poetry movement”:- Poetry slam – perform and make poetry.</p> <p>Art walk: Walking around at the art museum to appreciate – Jaimini Roy's work</p> <p>Rural tourism: projecting Rural areas as a tourist product</p> <p>On Job Training Travel management students work on live projects</p> <p>Uploading Chemistry Lecture Videos on You tube channel to aid better learning</p> <p>Uploading lecture audios on life science topics to accompany power points on Edmodo</p>
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Innovation in Evaluation:

Testing conceptual understanding through role play
 Getting behind the Scene: Interviewing journalists on editorial policies
 Industry mentoring 1:5 with 5 organizations Students are provided with mentors from industry.

In Class Innovations:

Mock US presidential elections as a class room activity
 Mapping college – student fit with innovative use of personality checklists
 Integrating role plays into class presentations to understand group dynamics

2.7 Total No. of actual teaching days during this academic year 180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The previous evaluation pattern is being continued

(Continuous assessment, internal assessment, semester end exam, online assessment, photocopy, multiple choice)

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 07

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

	Appeared	Grade								College Pass %	Univ. Pass %
		O	A	B	C	D	E	F	Ab		
T.Y.B.A	158	49	55	27	17	01		05	04	96.7%	
T.Y.B.Com	351	37	158	65	20	09	01	61	-	82.10	61.92
T.Y.B.Sc	131	25	61	14	02	-	-	29	-	77.86	54.50
BAF	58	20	33	03	-	-	-	02	-	96.55	
BFM	59	06	41	09	01	-	-	02	-	96.61	
BBI	55	-	11	23	06	-	-	15	-	72.72	
BMM	57	06	26	13	04	-	-	-	08	85.96	88.00
BMS	115	14	80	16	-	-	-	05	-	95.60	
M.Com	70	07	11	15	09	04	01	22	01	67.14	
Part I	53	07	18	16	03	01	00	08	-	84.90	
M.Com	30	08	13	02	-	-	-	07	-	76.00	46.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The Principal, Management representatives, Senior faculty, HODs and students are a part of IQAC. Quality policies enunciated.

Academic processes reviewed. Inputs from all stakeholders taken

Best practices in TLE shared and institutionalized.

2.13 Initiatives undertaken towards faculty development 06

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

Annxure 5: Details on staff development programmes

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	04	02	06
Technical Staff	38	02	-	07
Class IV	36	-	-	09

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

A member of our Management Mr Nanik Rupani annually gives a corpus of Rs 1,00,000/- to the college for staff research funding.
Principal grants concession on the requisite time period to be completed in the college by staff members who are actively pursuing their Ph.D.
The state of the art Centre for research is now fully functional and several workshops have been conducted in collaboration with the industry to update the teachers as well as students on the use of the high end equipment it is fitted with.
This year a large number of teachers have applied for UGC / BCUD funded research projects. 7 BCUD projects have been granted. Result of the UGC projects selected still awaited.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	N	Ni	0
Outlay in Rs. Lakhs	Nil	N	Ni	22 lakhs

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		0	02	0
Outlay in Rs. Lakhs		3,30,000/-	8,35,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	16	0
Non-Peer Review Journals			
e-Journals	01		
Conference proceedings			

Annexure 6: Publication by faculty

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	NA	NA	NA
Minor Projects	2015-2016	UGC	8,35,000	Nil
Interdisciplinary Projects	Nil	NA	NA	NA
Industry sponsored	2015-2016	Chempure, Konark	Work in progress	Nil
Projects sponsored by the University/ College	2015 – 2016	BCUD	2,58,560	1,61,600
Students research projects (other than compulsory by the University)	Nil			
Any other(Specify)	Nil			
Total	2015-2016	UGC/BCUD	10,93,560/-	1,61,600

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01	01		
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	01	01				

Annexure 7: Research award to faculty

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC:

University level State level National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

As part of Institutional social responsibility stake holders impart information on different careers, social conservation of water and energy, organise medical camps for staff and students, facilitate achievers from different walks of life.

As part of Extension activities students lend helping hand to NGOs in teaching orphans, taking care of senior citizens, spending time with children of social workers, help rural society in building infrastructure and teaching modern technological developments

List of CSR and Extension activities carried out by JHC 2015-16

Name of the cell	University level	College level	others	Total
NSS	19	11	22	52
CSR		03		03
RCJC		02	16	18
Extension cell activity	03	04	01	08
Gymkhana		02	01	03
Economics		01	01	02
History			01	01
BAF,BBI,BFM		02		02
BMS		07		07
Psychology		01	03	04
				100

Annexure 8: CSR activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities

DETAILS OF INCREASE IN INFRASTRUCTURE FACILITIES				
NEWLY CREATED FACILITY				
IN CAMPUS (In Rs)	IN CLASSROOM MS (In Rs)	LABORATORIES (In Rs)	SEMINAR HALLS	REMARK SOURCE OF FUND
1473263	1459798	677669		SEA
	139319	4564610		DEGREE
Facilities	Existing	Newly created	Source of Fund	Value of the equipment purchased during the year (Rs. in Lakhs)
Campus area	2903.03 sq. mtr (31,248.21 sq. ft)			
Replacement of paver blocs			Rs 8,00,000 out of which Rs 4,00,000 given by donation of Alumni and Rs 4,00,000 was Management contribution	
Class rooms		Installation of LEDs	Rs 46,350	
Seminar Halls	02	-	-	
No. of important equipment s purchased (≥ 1-0		Ice cube machine	DST	1,28,000/-
		Spectroflourimeter	DST	10,50,000/-
		Refrigerated Centrifuge	DST	1,93,590/-
		Rotary Evaporator	DST	3,30,000/-
		Differential Scanning Colorimeter	DST	15,32,250/-
		Fraction collector	DST	3,37,000/-

4.2 Computerization of administration and library

- Wi-Fi facility for the students and staff. Online Public Access Catalogue
- E-Library accessible on the Intranet.
- Internet access for research purpose.
- Library server
- SLIM PLUS library software
- Fully automated library.
- Multimedia facility on which Library members can view the CD-ROMs received along with books or lectures on the CD-ROM or the study material on the CD. It is equipped with the headphone facility.
- Online Feedback survey of the students

Annexure 9: Upgradation of facilities

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	501	64888	131	18547	632	83435
Reference Books	46409	8585517	303	301934.74	46712	8887451.74
e-Books	**	**	**	**	**	**
Journals	76	90890	52	69878	128	160768
e-Journals	*6	12883	*9	25445	*15	38328
Digital Database	**	**	**	**	**	**
CD& Video	705	148952	4	1047	709	149661
Others (inflibnet)	**	**	**	5000	**	5000

*E-journals includes print plus online access

** Library has access to the INFLIBNET wherein e books, e-journals and databases are referred by the library users in addition to the existing collection.

Access expires after a year.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	206	4	10Mbps	1(Library)	36	29	117	24
Added	14	0	20Mbps	0	00	06	00	08
Total	220	4	30Mbps	1	36	35	117	32
COMPUTERISATION IN ADMINISTRATION AND LIBRARY								
18	Computers		Rs 914313			SEA		
15	Computers		Rs 700000			DEGREE		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

All Departments have been given Laptops

Free wi-fi is provided to all the faculty throughout the campus

Training sessions were conducted for using the Interactive Projectors in the college

Future training would be on “using Moodle LMS” for virtual learning

4.6 Amount spent on maintenance in lakhs:

AMOUNT SPENT ON MAINTENANCE in Rs.		
	SEA	DEGREE
ICT	414502	54864
CAMPUS INFRASTRUCTURE	8913716	287995
EQUIPMENTS	43791	609957
OTHERS		

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Major College Student Support Services are:

- Student Council
- Literary and Debating Society
- Social and Dramatic
- Union Magazine Committee Gymkhana
- National Social Service College
- Social Responsibility Rotaract Club
- Women’s Development Cell
- Ragging Prohibition Committee
- Sexual Harassment Prohibition Committee

- Extension Cell
- Grievance Cell
- Placement Cell
- Entrepreneurship Cell
- Reading Room
- Nature Club
- Wellness Cell (newly Started)

- Additionally, every department has an association / society / cell / forum through which various programmes – academic, curricular and co-curricular are organized, to provide further support.

- Notices on assigned notice boards, the College website, What's App, posters, Facebook groups and class announcements are made to create awareness and visibility of the above support services.

5.2 Efforts made by the institution for tracking the progression

Student Progression is usually tracked at two stages:

- During College, through continuous assessment, periodic exams, compilation of attendance by Class Teachers and parent teacher meetings following the generation of Defaulters' Lists, and through the College Counsellor.
- Annual Parent-Teacher meetings are conducted by some departments to update the parents about the scope of the subjects, future fields of education and progress of the students.
- Post college, at the departmental level a track/ record of alumni and their progression is kept through social networking .
- The Alumni Association holds Meetings to discuss the improvement of the quality of education in the institution as an alumnus is also an IQAC member. The alumni support our quality endeavours and contribute towards the implementation of some initiatives through their industry expertise. We involve alumni in sharing their expertise with our students through lectures / seminars or as members on the ad-hoc board of syllabus framing committees.
- Our Alumnus had contributed to the construction of the Sheila Gopal Raheja Building which was formally inaugurated this year on 6th February, 2016. Additionally, the Computer Science
- laboratory has been partly funded by an alumnus.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
		3	

(b) No. of students outside the state

98

(c) No. of international students

NIL

No	%
1138	45.46

Men

No	%
1365	54.53

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2120	52	02	51	NIL	2225	2346	83	01	73	NIL	2503

Demand ratio

Programme	Number of Applications	Numbers Admitted	Demand Ratio
UG			
FYBCom	2534	394	6.43:1
FYBA	1321	229	5.76:1
FYBSc	925	250	3.7:1
FYBAF	1048	69	15.19:1
FYBFM	698	69	10.11:1
FYBBI	446	68	6.56:1
FYBMM	1495	137	11:1
FYBMS	2808	137	20.64:1
FYBSC-IT	266	67	3.97:1
PG			
MSc-I Chemistry (Papers & Research)	4 in house seats	8	
MCom I (Advance Accountancy)	336	60	5.6:1

Dropout % - Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Formal coaching of students for entrance exams for M.Sc.; entrance exams like JAM (Joint Entrance Exam for M.Sc.); for TIFR and JGEEBILS (Joint Graduate Entrance Examination for Biology and Interdisciplinary Life Sciences) is done by a faculty member of the Department of Chemistry.

A motivational lecture for students of FY, SY and TY BA was organised through the Political Science department on 5th August, 2015. A test was conducted for students in which the students wrote on a chosen topic and they were then given feedback and an explanation with regards to the kind of focus and approach required for the UPSC examination. A city-based Academy was invited to deliver the lecture and queries of students were answered satisfactorily by the speaker, Mr. Ganesh Shetty. It was well received by students.

Individual level informal support to students in terms of mentoring and guidance on topics, books and approach to UPSC and other competitive exams has been undertaken by various departments.

No. of students beneficiaries

05*

100 students attended the talk. 11 students took the formal coaching for entrance exams, while 5 actually appeared for entrance exams.

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Other	03

3 students qualified in JAM, the joint entrance exam for M.Sc.

[Documentation: Department records attached as Annexure]

5.6 Details of student counselling and career guidance

- The college has a facility of an in-house counsellor for Career Planning. There is Career Planning for all age groups.
- Q/A sessions are conducted to respond to all career related queries.
- Aptitude testing is done for students who were confused about their choice of options
- Students are given guidance on all matters of national and international education, to find the right academic match for higher education according to aptitude, academic profile, budget and career vision.
- Help is also given to students to facilitate the application process for any course.

- Visiting professor from international universities deliver lecture to apprise them of the global trends and avenues available
- Guidance is given on opportunities for scholarship and research.
- The Department of Psychology had organised sessions specifically for the third year students by Career Counsellor Pratibha Jain and recent Psychology graduate Aayushi Chaturvedi, Founder of the Outreach Foundation
- Career guidance and student counselling is also provided at the individual level by the staff members of the various departments
- Microbiology department had invited alumnus Mr Amit Rao Business Director, MP Biomedicals, India Pvt Ltd to give guidance on career options to their students
- College counselor regularly reaches out to students in the classroom and discuss issues relevant to their problems

No. of students benefitted 2160*

2160 students availed of counselling in total.

Number of Students who received guidance on careers and higher education in India or abroad: **965**

Guidance for Applications to study abroad: **230**

Actual admits received till date for studies abroad: **50**; others awaiting offers.

USA: 20; UK: 2; Australia: 10; Canada: 15; Other countries: 3

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	108	80	Yet to Begin

Annexure 10: Campus placement

5.8 Details of gender sensitization programmes

The Women's Development Cell organized its annual programme titled 'Prakriti' on Saturday, 16th January, 2016, to celebrate 'Nari Mukti Divas'. The theme 'Nature and Nurturer' highlighted the woman's celebrated role of Nurturer. It emphasized respect and gratitude for all women for their immense contributions to our lives when they assume this role. Earlier in the year, the Cell hosted a talk by an eminent city gynaecologist, Dr. Sukhpreet Patel, on adolescent menstrual health and hygiene.

As a part of the syllabi of some subjects like Foundation course, psychology, women's studies, economics and history the status of women is looked at under various curricular topics.

Through the festival 'Kani: A Cultural Gathering', the students of the department of English in collaboration with 'Thespo Theatre Workshops', enacted 'gender-bender' short stories that depicted issues of men and women with alternate sexual preferences. This year, in 2016, the students were tested practically and had to make posters to further the cause of Sexual Harassment Prevention. The department, in collaboration with the Sexual Harassment Prohibition Committee, and the NGO 'Bombay Underground' also organised a talk on sexual harassment prevention.

The inaugural function of the Sexual Harassment Prohibition Committee, 'Question Everything', in association with 'Laadli', included screening of several short films followed by a group discussion under the guidance of the renowned singer, Miss. Suneeta Rao. It also conducted a poster competition named 'Splash' with 'Gender' as its primary topic, and had students from varied courses as participants.

The Department of History which conducts the Indian Cultural Heritage Certificate Course and the Blue Bridge International Study India Program invite resource persons to cover issues related to women and gender. Some of the talks highlighted how Indian women contribute to the cultural heritage of India. Several in-house faculty members also contributed. One of the topics covered was 'Colonial Women's Writing in India', which highlighted issues of women in Pre-Independence India and how women in India overcame the same, using their works for social awareness and change. Writers covered included Pandita Ramabai, Dr. Rukhmabai, Shevantibai Nikambe, Kitty Shivarao, Cornelia Sorabji and Maharani Sunity Devi of Cooch Behar. Issues covered included reforms in Marriage laws; Education and daily life in the time of Purdah; sex-education; Widow re-marriage; 'Traditions of Ethnic Embroidery in Kutch', - highlighting the role of Self-Help Women's Groups in maintaining long-standing traditions of embroidery; 'Bollywood eras, images and icons in Popular Culture'.

Extension cell affiliated to Lifelong learning and extension unit of the University of Mumbai helps to sensitize students by offering various projects. A survey of status of women and a street play by students helped sensitize others to women empowerment or gender sensitization

The Extension Cell makes students carry out a 'Survey of the Status of Women' to make them aware of the status of women in Indian society. Additionally, Luiza Barros, participated in a poster competition as a representative of the Extension Cell, Jai Hind College, at the Vidyapeeth Vidyarthi Bhavan, Churchgate, and won the consolation prize for her poster on 'Save the Girl Child' for the theme 'Issues faced by Women'.

The Extension Cell of the College held a one-day fair 'Bachat Gat' in December 2015, where 'gats' by women's self-help groups exhibited and sold their products. The initiative thus helps women from economically disadvantaged sections.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

Annexure 11: Sports achievers

5.10 Scholarships and Financial Support

	Number of	Amount
Financial support from government	215	Rs. 5,06,525
Financial support from other sources	240	Rs. 11,47,405
Number of students who received International/ National recognitions		

Financial support from government

Students selected- 215

Students applied- 106

Students approved-78

Total amount sanctioned- 50, 6525

Annexure 12: Scholarships

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="2 –city level"/>	National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>
Exhibition:	State/ University level	<input type="text" value="1 – city level"/>	National level	<input type="text" value="NIL"/>	International level	<input type="text" value="NIL"/>

The College did not have fairs or exhibitions at the state/national or international but has held city-level festivals for a number of departments, such as ‘X’plore’ (Science Faculty), ‘Psych-Insight’, ‘Mindscape’ and ‘Chitrakala’ (Psychology), ‘Kani: A Cultural Gathering’ (English), ‘Arthonomics’ (Economics) and ‘JAF’ (Commerce). Some of these have also had exhibitions as part of the events, or as independent intra-collegiate exhibitions.

‘X’plore’ is a two-day Science Exhibition organized by eight science departments. While the exhibition is an intra-collegiate activity, it is open to school children as well, to further the outreach of all Science disciplines. It is unique in its attempt to bring together so many departments of the Science Faculty.

The Extension Cell held two exhibitions. Twenty students participated in the Annual Poster Competition and Exhibition, displaying posters and charts on various career options. The exhibition was a huge success and attended by students from all faculties. The second event was an exhibition-cum-sale, ‘Bachatgat’, held on 12th December, 2015, in the Jai Hind College campus. Four NGOs participated in this exhibition: The Child welfare Committee, Welfare of Stray dogs, Kalbag Rehabilitation Centre, and Amhi Udyogini (Vashi, Savera).

‘Psyc-Insight’ is the city’s first psychology-based festival, while ‘Mindscape’ presents students with an opportunity to apply well-known personality tests to a popular theme. This year, the theme was music. ‘Chitrakala’, the annual poster-making competition of the Department of Psychology, gave students the opportunity to display psychological concepts and theories in an artistic form. These posters were later exhibited in the college, and are now displayed in the College Psychology Laboratory and in and around the college. The theme of the competition was ‘Mental Disorders’.

‘Kani: A Cultural Gathering’ collaborated with a number of cultural groups and distinguished personalities. Some of these included: Thespo, Anand Gandhi, Director; Deepak Ramola, Spoken word poet, and Bollywood’s youngest lyricist; *Jashn – e – Qualam*, the Hindustani Dramatic readings group; Tejas Menon, acclaimed singer-songwriter; Armesh Ghosh, founder of the youth theatre company ‘Mirror Merchants’ and Jehan Manekshaw, Founder-Director of The Drama School, Mumbai.

Students from Whistling Woods, Wilson College, K.C. College, St. Xavier’s College, Sophia College, Mithibai College, and more attended. ‘Kani’ also had an exhibition of photographs taken by our students, as part of the festival decor. Numerous art works were produced in the festival’s non-competitive art segment ‘Art Factory’ and exhibited for a short time.

This year, ‘Arthonomics’, the annual festival organized by the Department of Economics, hosted a national-level festival inviting participation of several colleges from across the country: Lady Shri Ram College & Miranda House, (New Delhi); Loyola College, Chennai; ILS, & Symbiosis, (Pune); Christ University, Bengaluru; and Jadhavpur University, Kolkata.

Additionally, thirteen city colleges participated: HR College of Commerce, St. Xavier’s, K.C., Mithibai, N.M., Sophia, Hinduja, Ruia, Elphinstone, K.J. Somaiya, Poddar, Sydenham and Government Law College.

The Jai Hind Advertising Festival (JAF), organized by the Department of Commerce, reaches out to the Arts, Commerce and Science streams. Jai Hind College is the first college to conceptualize an advertising and marketing festival to give students an opportunity and platform to showcase their creativity with simultaneous application and display of their knowledge of advertising. JAF has over fifty ten-member teams, making the participation count reach 500. The winning team gets a placement in an advertising firm.

Other noteworthy festivals organized were Detour, Entourage, Talaash, Genaces and Shoutt.

5.12 No. of social initiatives undertaken by the students

100*

***61 initiatives** have been carried out by the **National Social Service** Unit of our College. [Documentation: List of events and initiatives undertaken by the National Social Service Unit attached as Annexure]

Various cell and societies through their activities give platform to students to undertake social initiatives. NSS, RCJC, CSR, Extension activity cell are actively involved in CSR and Gymkhana, some departments organise fests with a social cause.

Arthonomics, collaborated with the NGO *Teach for India* for the inaugural session of its event.

Chitrakala, the annual poster-making competition had students create awareness of a crucial theme 'Mental Disorders'. Apart from applying their knowledge of Abnormal Psychology concepts, they created an awareness of mental health issues.

Psyc-Insight, offered stalls to two NGOs: *Welfare for Stray Dogs* and *Nuzat Creations*.

Kani, a Cultural Gathering, put up stalls for the NGOs *Goonj, Mouth and Foot Painters of India, Good Samaritans* and *Welfare for Stray Dogs*. Students were sensitized to the causes these organizations represented, and helped raise funds for them. The NGO *Goonj*, supports the use of eco-friendly, reusable cotton menstrual pads made by tribal women, which were sold at the gathering. The proceeds went towards the financial assistance of tribal women in Maharashtra, as well as towards *Goonj's* initiative to remove the stigma and exclusion that women in rural areas suffer during menstruation.

The Department of English contributed its phased out documents and papers to the project **W2K** (Waste to Knowledge), a project by **Indian Development Foundation** (a registered NGO supported by the NSS unit of Jai Hind College), in which old papers are given for recycling and funds are thereby raised for providing educational materials to economically backward children in rural areas. Almost eight kilograms of paper were donated.

Komal Chandwani, a TYBA student of the Department of English, published a short story as part of an international collection '*This Beautiful Escape: Volume One*', and proceeds from sales raise funds for Ataxia Awareness.

Detour, the Bachelor of Mass Media (BMM) Festival, in September 2015, had as its socially responsible initiative, the clean-up of Girgaum Chowpatty Beach on the morning of 28th September, as Ganesh Visarjan had taken place the previous night. Over 150 students of the Jai Hind College BMM faculty participated in this clean-up drive. The effort was recognized by the BMC, National Cadet Corps and the Maharashtra State Chief Minister, Mr. Devendra Fadnavis.

Entourage, the annual festival for BAF, BBI and BFM students, had three social initiatives. The 'Equal Street Award for Nepal' was one of its causes. It worked for the disaster-struck street dogs of Nepal. The second initiative involved an open bus-ride for underprivileged children. The third initiative involved two programs, 'Smash' and 'Comedy Therapy' for the benefit of drought-stricken farmers.

Talaash, the Bachelor of Management Studies (BMS) Festival, held in December 2015, had three important social initiatives as well. The highly appreciated social initiative called the

‘Buddy Project’ helped low-income communities grow to their full-potential by supporting an enduring one-to-one relationship with a strong role model. The second initiative was **‘Drive for Safety’**, which had a super-car rally spreading awareness about traffic rules and the importance of wearing seat-belts. The third initiative was **‘Swatchata ki Talaash’**, in which students painted a wall outside Shivaji Park with social messages.

The BMS students had also celebrated **‘Halloween 2015’** in October 2015 and distributed sweets to people in the streets in order to spread happiness.

The **Jai Hind Advertising Festival (JAF)** uses themes of social issues for their booths. This year, *PETA*, *NARI*, *Victoria Memorable Blind School*, *Swacch Bharat Abhiyan*, and **‘Stand For Her’** were some of the social organizations who participated in the fest. Additionally, an **Anti-smoking drive** and a **‘Don’t Drink and Drive’** awareness campaign were carried out during the festival.

‘Bachat Gat’, an event by the Extension Cell of the College, was a one-day fair in December 2015, where ‘gats’ by women’s self-help groups exhibited and sold their products.

5.13 Major grievances of students (if any) redressed: no grievances

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision Statement: To provide world class education.

The Mission Statement: To be the institution of choice for students and the employers alike, known for producing good citizens and leaders by providing a well-rounded education of international standards.

6.2 Does the Institution have a Management Information System

The institution has MIS at various levels, though the College is trying to integrate all the levels or entities of the Institution with one ERP software, so that the entire MIS would be integrated in one Database but currently we are managing with different tools as mentioned below

a) Student Data:

The college is using the services of NO-Paper-Forms site for collecting student Data. During the time of admission all the students fill the pre-admission form in this site and thus we have all the data about the students who applied and the students actually admitted to the college.

b) Accounts Data:

For Accounts TALLY ERP 9 is used for maintaining details of various transaction components

c) Faculty & Employee Salary data:

A recently purchased software SPINE is used for managing Faculty Salary Details.

d) Faculty Attendance Data:

A record of Faculty attendance is kept by a Biometric System which stores the data in an MS Access Data Base.

e) Student Class Test and Faculty TAQ Data:

The institution hires the services of 'Trutech' to conduct the faculty TAQ.
The Department of Computer Science and IT use "**moodle**" LMS for student internal exams.

f) Library Data:

The latest Library package named SLIM PLUS is used for maintaining Library data which can be accessed by all the stake holders of the institution.

g) Institution Computing Data:

- The institution has an Intranet Site for entering and viewing the Computing infrastructure of the college.
- Department of Computer Science and IT has taken this project and developed a intranet site for keeping the MIS of the Computing Infrastructure of the college.
- Using this Intranet MIS site the institution has a central access to the entire Hardware and software MIS which has the facility of even updating the data.
- This Site even keeps the Data of daily calls attended by the Engineer.

h) Learning Management System:

The department of Computer Science and IT has started using "Moodle" based LMS system with which allows course to be uploaded by the Department of Computer Science and IT. This gives the student a virtual learning environment at home.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Many teachers are on the board of studies and involved in framing syllabi. Faculty members are on syllabi revision committees and / or attend workshops that enhance their ability to deal with the curriculum.

New certificate courses in areas of interest are introduced are B.Voc in Travel and Tourism management and Software Development. These will later lead to Diploma / Degree courses depending upon the demand.

Add-on /bridge courses are conducted for students in the self-financing programmes where students from different disciplines are enrolled (accounting, financial markets, International relations).

Parent –teacher meetings are conducted by some departments so as to make the parents aware of the objectives of the curriculum. In the un-aided courses they also contribute to it.

B.Voc –‘Software Development’ and ‘Travel and Tourism’ Course Syllabus is designed and framed by the Coordinators of the courses.

BMS, BMM, BBI, BAF and BFM have formed ad-hoc-boards of studies in the college. Inputs from these meetings are used as suggestions and carried to the University board of studies in their subject for further implementation

6.3.2 Teaching and Learning

Review of academic results and feedback from the students enable teachers to improve their teaching methods. Different approaches are adopted for interactive and effective teaching and learning like ‘Google groups for education’ ,use of virtual classrooms like ‘Edusync’, seminars, classroom discussions and debates ,workshops, projects, field trips, industrial training, internships etc.

Work plans and the teacher’s diary help make the teaching process systematic

Teachers reflect on their teaching-learning methods in theirself-appraisal

Innovative methods are used for teaching – learning using latest technology in form of projectors and smart-boards

There is a ‘Language lab’ for those students who need additional help

The academically weak students are identified and are mentored by faculty of the Mentor cell
Purchase of new editions/new books; regular upgrading of library resources enhances teaching quality

Laboratories are well maintained and upgraded to meet the requirements

The TAF seminar gave an opportunity to the staff members to present their PhD research work

There is a regular review by means of TAQ and student feedback from Exit poll

Wifi connection for students and teachers is used effectively to enhance the teaching and learning process.

6.3.3 Examination and Evaluation

As the university has changed the weight age and pattern of internal assessment, the tests are now conducted offline. For formative and summative assessment for the internal component, faculty use several innovative methods like multiple choice questions, projects, quizzes, problem solving, tutorial, cross words and so on.

Internal assessment also provides scope for individual mentoring to students where required. Regular tests are conducted for TY students to evaluate their

6.3.4 Research and Development

The principal and faculty members have established industrial collaboration between the institution and several companies such as S Kant, Chempure and Eureka Forbes.

Management continues to give a grant of Rs one lakh to the teachers pursuing their PhD. The centre for Research has been set up to enhance the quality of research. Teachers are trained to operate the instruments

Some financial assistance is given to teachers for presenting papers at conferences.

Students are encouraged to do research at undergraduate level by participating in Avishkaar, a Mumbai university initiative and X'plore (i.e. science exhibition held in the college), well as at different intercollegiate research meets like Konark, Jijayasa, Collosum, etc.

Students also write research papers which they present along with their teacher guides at conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- Wi-Fi facility for the students and staff.
- Online Public Access Catalogue
- E-Library accessible on the Intranet. Internet access for research purpose.
Library server
- SLIM PLUS library software
- Fully automated library
- Multimedia facility on which Library members can view the CD-ROMs received along with books or lectures on the CD-ROM or the study material on the CD. It is equipped with the headphone facility.
- Online Feedback survey of the students

- In the month of August, the Reading Room Committee organized a Talk on “Paper conservation” by Mr. Anupam Sah, Chief Consulting head of art conservation, research and training at Museum Art Conservation Centre of the Chatrapati Shivaji MaharajVastu Sangrahalaya and Director of the Himalayan Society for Heritage and Art Conservation.
- A Book Donation Drive of the books accepted as donation and books withdrawn from the library was organised on August 11-12, 2015 and December 16-17, 2015. The response was overwhelming, 137 students availed this facility by receiving 394 books as donation from the library during these events.

Information and Computer Technology:

- Providing Departmental Laptops and up gradation of Desktop monitors
- Wifi Connectivity in classrooms, library & staffroom
- Public Wifi in the entire campus both for students and faculty
- Smart Board Projectors in 7 class rooms
- Introduced new Interactive learning centre with latest IT facilities for the entire college Existing 3 computer labs are used by all departments and a new lab is added recently in the new building.
- Projectors in almost all class room in each floor and 2 mobile projectors for general use.

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	206	4	10Mbps	1(Library)	36	29	117	24
Added	14	0	20Mbps	0	00	06	00	08
Total	220	4	30Mbps	1	36	35	117	32

Physical Infrastructure/Instrumentation

- All the Basic Infrastructure required to run the institution has been insured.
- A new computer lab has been developed with 36 new computers and additional seating arrangement with an Approx cost of Rs. 20 Lac.
- Lab. Instruments/items on frequent intervals are serviced and procured as per requirements of students.
- Maintenance of Lab/Class Rooms/Fans/Lights is taken due care of, at frequent intervals. Water Coolers with a modern filtration system have been installed on each floor for the use of students.
- Water Dispensers have been placed in the Staff Room.
- Provision of PNG Gas Line through Mahanagar Gas Ltd. has been introduced in all Labs
- White/Green Boards have been installed in most of the Class rooms.
- Annual Maintenance Contract AMC has been concluded for the upkeep and maintenance of Computers, Projectors, Air Conditioners and other machinery items.

- A full time electrician and carpenter are employed to look after the electrical and furniture maintenance of the College.
- Floor-in-Charges are employed to look after the respective floors and daily complaint register is maintained and defects are rectified on daily basis.

6.3.6 Human Resource Management

- Senior ex- teacher of the college has been re-instated as HR mentor
- Earlier Vice Principal appointed as “Talent Manager”
- ‘Best Teachers’ Award’ given.
- A get-together is organised on teachers day for all staff and gifts and sweets distributed during Diwali
- Special counselling session were held for group C and D employees Interactive session followed by lunch organised for Group D employees Active grievance redressal mechanism
- Loan facility for non teaching staff
- Service book, employee record, incoming and outgoing formalities are maintained as per requirement.
- In case of overtime compensatory off is provided to class IV employees.
- Self Appraisal/PBAS forms and the TAQ help in assessment of the faculty and helps in retaining new appointees and ad-hoc staff.

Annexure 13: Best teacher award

6.3.7 Faculty and Staff recruitment

- Faculty and Staff recruitment is taken care of by “HR Mentor” since February 2016.
- Full time appointments are made as per university requirements and management guidelines and visiting faculty are appointed on the basis of professional experience and also considering the academic and teaching abilities
- Standard operating procedure for the recruitment and selection as follows:
 1. Advertisement in leading newspaper as well as in regional paper
 2. Resume collection
 3. Screening of application by respective department HOD
 4. Scheduling interview
 5. Conducting interview by prescribed panel as per guidelines of University
 6. Communicating offer of employment to selected candidate

6.3.8 Industry Interaction / Collaboration

Industrial visits are conducted by almost all departments of both the aided and unaided sections and this is an annual feature.

Summer training /internship of students of all classes in renowned organizations

Science students go for summer training to renowned institutions like Ree Labs, and various hospitals like Bombay, Hinduja, Jaslok and research institutes like Homi Babha Centre for Science education. Psychology students visit Masina Hospital.

Seminars and Workshops are held by some departments where renowned people from various industries are invited to speak.

Several industries sponsor college events/festivals

Placement cell arranges on campus interviews by well known industries/organizations/institutions for recruitment of graduate students

Various Certificate courses have industry interaction like ‘RISK Management’ by KPMG , ‘Basics in Stem Cell Biology’ at Wockhardt Hospitals, Basic Pathology at Reelabs etc

B.Voc courses like “Travel and Tourism” and “Software Development” have collaborations with several industries.

Institution has industrial tie-ups with S.Kant, Chempure, Eureka Forbes

Department of Microbiology continues its collaboration with Nirmala Niketan College of Home Science.

6.3.9 Admission of Students

Admission of students is as per the guidelines of the University of Mumbai.

On-line admission process which is a “green Endeavour’ has been implemented for both the Junior and Degree College, in both aided and unaided sections. Besides being an efficient process it also helps in attracting a number of very good students from all over India and overseas.

All details pertaining to admissions including the merit lists are displayed on the college website.

Admission process is streamlined in one venue which helps facilitate the process very efficiently

A useful feature of the process is counseling of students by a Teachers Panel at the time of admissions.

6.4 Welfare schemes for

Teaching	<p>Financial assistance is given as an incentive to teachers for pursuing research.</p> <p>Encouraging participating in & present research papers at seminars/ conferences/ workshops etc. & reimbursing the fees paid thereat, as also to organize seminars/ conferences/ workshops etc.</p> <p>Best teachers' awards are given to teachers for motivating them.</p> <p>Their wards are encouraged to join the institution and given admissions on priority basis.</p> <p>Yoga counselling & Training Sessions organised.</p> <p>Three faculty members are elected to LMC to address any issues & grievances of teachers.</p> <p>The Teachers are involved in Management Committee for encouraging the involvement in decision making.</p> <p>There is a doctor on call in case of emergencies</p>
Non-Teaching	<p>Laundry allowance and uniforms are given to class IV employees.</p> <p>Facilitation in obtaining loans</p> <p>Facilitation of admission and fee waiver for children and of financial help for class IV employees for medical treatment.</p> <p>Employment (in appropriate cases) for the family members of class IV employees who have unfortunately expired while in service on compassionate ground.</p> <p>Paying premia for Prime Minister's Suraksha Yojna (Insurance) Yoga counselling & Training Sessions organised.</p> <p>A member is inducted in LMC to address the Issues & Grievances of Non Teaching staff.</p> <p>The Non Teaching staff members are involved in Management Committees for encouraging the involvement in decision making. There is a doctor on call in case of emergencies.</p>
Students	<p>Camps were conducted for the students health check up.</p> <p>Blood donation camps are conducted in which haemoglobin levels and thalassemia are checked.</p> <p>There is a doctor on call in case of emergencies.</p> <p>College gymkhana is there for indoor and outdoor games.</p> <p>Students' council is encouraged to participate in the Management Committees and are encouraged to involve themselves in decision making</p> <p>Yoga counselling & Training Sessions organised.</p> <p>Initiatives are undertaken for Placement, Career Counselling, Career Opportunity Avenues, Personality Development, Self Defence specially for students.</p>

6.5 Total corpus fund generated Rs 3,03,10,500/-

6.6 Whether annual financial audit has been done

Y Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Yes

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Yes (TAQ)	Principal
Administrative	Yes	JD's Office	Yes	Principal + Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Since 2015-2016, ATKT exams for all semesters will be held twice a year i.e. in March/April and October/November. In addition Additional exams are held after the regular exams in March/April and October/November for those students who were unable to appear for their regular exams and are found eligible to appear for these exams.

The Vice-Chancellor /BOS chairman /Paper setters /Controller of exams hold a meeting with all examiners to give guidelines for smooth conduct of assessment and moderation

Decentralised clusters for assessment and moderation of university exams for some subjects

Uploading of internal assessment marks on the university portal

At the TY university exams the corrections if any are uploaded by the paper setters directly on the university portal at the university control room and are received by the respective colleges instantly under strict control Department of Computer Science and IT have also implemented "**moodle**" LMS for student internalexams

6.10 What efforts are made by the University to Promote Autonomy in the Affiliated/constituent colleges?

After the 3rd cycle of the NAAC peer team visit a recommendation is made to proceed for autonomy.

A number of workshops /meetings/orientations are organised to encourage staff to consider autonomy an option.

6.11 Activities and support from the Alumni Association

Alumni of Jai-Hind are very active and supportive. Alumni also provide donations for instituting scholarships in their names to be given to the deserving students in the particular subject / stream.

An alumnus of the college conducts a certificate program in Forensic Science for which a MoU has been signed. Another helps with the summer internships to learn blood banking and basics of stem cells.

College students have been inducted to manage alumni office and the various functions during the course of the year. Students are then awarded a certificate of appreciation from the alumni association.

The alumni also provide support to the college by sponsoring the Alumni functions, financially and otherwise.

Alumni Association were also involved in organising a 'Fresher's party' for the FY

students and a 'Farewell party' for the third year students. An Annual function of the

6.12 Activities and support from the Parent – Teacher Association

Most departments conduct Parent Teacher meetings even though there is no formal Parent Teacher Association in the institute. During these meetings parents are given a general idea about the course and the curriculum. Parents are informed about attendance rules, exam schedules and other rules pertaining to the department.

Parents are told about the progress of their children. Results of last semester or internal tests are discussed and parents are guided about how to improve their ward's performance.

Many departments asked for active parental involvement in the learning process. They are asked to encourage students to devote more time to studies and discourage them to use social media. Alumni of the department are invited to give their feedback about the course and discuss the future scope of the subject. Some departments take a feedback from the parents which are a great help in improving the department.

Parents are called to meet the Principal if their ward's name comes up in the defaulters - list for attendance

6.13 Development programmes for support staff

Counselling Session on "Stress Management" for Class 3 & 4 Staff Members

These counselling sessions by the college counsellor helped reduce the stress at the work place and improved inter-personal relationships.

'Wellness Cell' initiated in college for the benefit of all has conducted yoga sessions for staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Potted plants placed in campus with their Biological labelling. Terrace garden with indoor medicinal plants
Solar panel on new building for power saving
Staff and student sensitization towards eco friendly practises
Standard procedures are used to dispose of hazardous waste
Chemicals used in the laboratories are carefully diluted before disposal.
There is an organized collection and disposal of e-waste. Outdated computers and/or their parts are sold to computer recycling firms
As far as possible, the institute tries to inculcate the sense of restore, recycle and reuse principles in students and staff to minimize waste generation

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

New initiatives

(Innovations) Academics

New research centre at Jai hind from DST-FIST funds is now totally operational

The college has a functional Interactive learning centre.

Felicitation of teachers on the basis of TAQ rating by the students

Collaborative effort to enhance teaching learning is done by some departments to ensure necessary expertise is shared.

The Department of Chemistry has made a laboratory manual after standardization of protocols for the experiments of S.Y. B.Sc. as prescribed by the University of Mumbai.

Chem-Crossword: The Department of Chemistry under Chemical Society has initiated a Chemistry Crossword for the students. Students solve and drop this in a drop-box. Students with maximum correct answers awarded.

Lecture Recording: A few of the lectures of Chemistry, (both UG & PG – entrance exams) are recorded and uploaded on social media for reference. Any student can access these lectures.

Use of E-learning tools like Edmodo is encouraged by the faculty of some departments. This has enhanced the interest of the students in the subject. The same is used to learn about course content, scheduled tests, quiz and assignments.

Free Wi-Fi facility for staff.

Installation of LED TV's which function as "Digital Notice Boards" at strategic positions in the college, for quick and continued display of important notices.

Introduction of WEB OPAC library; Members to access library resources remotely.

Introduced Moodle LMS for virtual learning.

Some students participated in a research convention in BHOPAL under the guidance of Faculty."Music and Psychology" was an innovative theme for the annual exhibition Mindscape of the Psychology department.

E-cell has a collaborative agreement with Zone Start-ups which is a footprint of Ryerson university (Toronto), BSE, and Govt. of India Technology.

Students Council along with the college counsellor have started "Wellness Cell" Departmental Blog created and maintained by Students-www.microbesofjhc.blogspot.in (Microbiology)

Microwall: Activity undertaken by F.Y.B.Sc. students to enhance the learning process in studying micro-organisms.

Governance initiative:

For safeguarding the health and hygiene of girl students sanitary dispensers have been installed in both buildings.

Policy change in the governance as suggested by IQAC

Criteria heads empowered to initiate changes based on suggestions made by faculty and students.

Regular meetings and dissemination of information across the college and amongst the criteria heads.

Board President's initiative to actively involve the participation of the management in the regular functioning of all criteria as mentors.

Emphasis on Pradhan mantri Jan Dhan Yojana, Pradhan mantri suraksha bima yojana, PM Jeevan Jyoti Yojana, Atal pension Yojana for all.

Decision finalised to use and avail Jai Hind college HP computer lab (Enactus) for rendering free online course for under- privileged children from nearby slum/ municipal school children as well as for non-teaching staff of Jai Hind college, all free of cost

Principals initiatives:

Principal's suggestion to call family members of the retiring staff during felicitation.

Yoga classes started for staff (teaching and non-teaching staff)

Initiation of Wellness Cell for enhancement of physical, mental and spiritual health of staff and students.

Enhanced sporting activity in college through enhanced facility i.e.

a) Coach available to impart proper training

b) By use of quality equipment

c) Tackling problem of space constraint for sports through maximum space utilization in the college premises)

Plan to organize sports workshop/sports clinic/seminar in future.

To felicitate staff who have completed considerable length of service successfully

Alumni associations initiatives:

Alumni association plays an active role by looking into welfare of students.

Alumini association also hosted freshers/ farewell party for incoming / outgoing students respectively.

Alumni association is proactive and conducts value added programs for current students. All passing out students become members of the association. Alumni are invited to give lectures and share expertise in various fields and careers.

Jai hind college alumni are a great source in providing opportunities to our deserving talented students and placing them in their organizations to provide ample experience..

Holding farewell parties for the outgoing students.

Involving present set of students as interns to work for alumni office to gain experience in management and organisation. They are awarded certificate on successful completion of one year of work with alumni office.

Office initiatives:

Wi-Fi facility for the students and staff & E-Library are accessible on the Intranet.

2 Computer labs have been updated with latest infrastructure

Basement place allotted for gymkhana/gymnasium and social and dramatic union in the new building

- First aid centre in the basement of new building
- New research centre at Jai hind from DST-FIST funds.
- Installation of LED TV's in the two building entrance to display important notices. New Gymnasium in the Basement of College new building

Sports:

- New Equipments purchased for better sports like Basketball pole, volley-ball pole, yoga Mats, Multipurpose Durries, Weight lifting equipments, Gymming equipments etc.
- Local conveyance is reimbursed to students. Sports Kits are supplied to students. Sports equipments supplied -Training and coaching facilities as per team performance. Exemption from lectures at time of tournaments
- Outstanding sports students are given Advantage in marks based on University directives. Achievers are felicitated in college during grand 'Victoire' ceremony. Monsoon marathon race with social theme attached this year it was help to under privileged children's (distributed sweets, books and stationeries, T-shirts) as a mark of CSR activity from Gymkhana.
- Treasure Hunt annual feature continued with overwhelming response from students of our college

CSR initiatives:

- NSS, CSR, NEN, Gymkhana, WDC, Extention committee, wellness cell, RPC, Rotaract, Talaash, entourage, detour etc.
- Give feedback to students immediately after their final practical examinations so that they don't commit and carry forward the mistakes they have done in the exams throughout their career.
- Peer learning amongst the students: The students of SYBSc are actively involved in helping the FYBSc students and MSc students of Nirmala Niketan to learn basic techniques during practicals. They demonstrate various techniques and also help in focusing of microscopes. This practice benefits both the groups; helps improve the learning process and also in developing interaction between students of different class.
- Student centric approach Accessible and co-operative faculty.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

It was decided to increase green cover of the college. A proposal to plant creepers was discussed and passed.

Multi use Mats have been purchased for various indoor sports activities

Self-defence coaching to be started shortly for girls and the Bombay judo club has been contacted for the same.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Practice 1

Title of the Practice: Initiation of Wellness Cell

Practice 2:

Title of the Practice: Enhancement of Research

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

Annexure 14: Best practices

7.4 Contribution to environmental awareness / protection

The college has adopted several measures to create environmental awareness. Some of them are:

To make college campus plastic free

To increase the green cover

Conduct environmental awareness programmes through Nature club / NSS / CSR / Rotaract

Discard of biological waste after necessary degradation / autoclaving

Appropriate disposal of toxic waste like Ethidium bromide is done through evaporation

Environment green audit was carried out in the surrounding area - 'A' Road and 'B' Road few of our gymkhana volunteers.

Municipal Corporation was intimated about uprooted trees and a request was made to replace them

Water used as a coolant during various extraction procedures is re-circulated and reused thus saving overall water use.

Librarian / teachers / office disburse information through E-alerts, and e-mails.

Library Conducts Survey through online Google forms.

College conducts Teacher Assessment survey through an online survey

702 Kg of E-waste was disposed in a environment friendly way

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

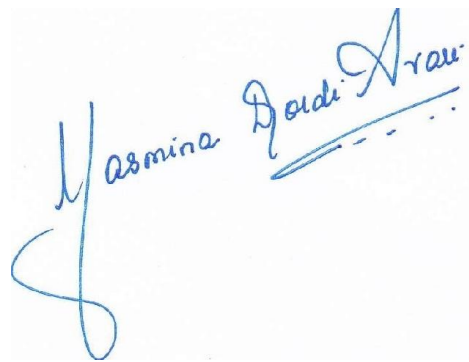
<p>SWOT Analysis</p> <p>Strength: Supportive Management and Faculty, State of art Infrastructure, Well equipped library and ICT facilities</p> <p>Weakness: Space constraints prevent the introduction of new PG departments</p> <p>Opportunity: Starting PG courses as faculty is not only highly qualified but also recognised for PG teaching: Also working towards autonomy</p> <p>Threat: Decreasing number of students due to migration of families to suburbs</p>
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8. Plans of institution for next year

<p>The IQAC has planned a seminar on Teaching, learning and Evaluation in the forthcoming year</p> <p>Alumni association plans to conduct lecture series on curricular and co-curricular aspects through prominent alumnus of our college.</p> <p>The college E –cell plans to conduct workshop on entrepreneurship.</p> <p>To start self defence for the girls</p> <p>Yoga classes and enhanced gymnasium / sports facilities are planned</p> <p>Workshops on stress busters for staff members</p>

Name Dr. Y. Dordi Avari

Name: Dr. Ashok Wadia



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC