

Governing Body (1st Term)

2019-20

Minutes of Meeting

Day & Date: Saturday, 21st December 2019

Time: 10 AM

Index:

Sr. No.	Item	Page No.
1.	Agenda	2
2.	Passing of Minutes of previous meeting	2
3.	Autonomy in Progress & Action Taken	3
4.	Ordinances, Examination Rules & Practises	4
5.	Academic Audit Report	5
6.	Ratification of Syllabi for Sem I, III, V of U.G. & Sem I, III of P.G.	6
7.	Passing of the College Accounts for 2018-19	6
8.	Any other matter with the permission of the Chair	6

Members present:

Chairperson - Mr. Suresh Goklaney – Chairman, Management Board

Ms Petra Sequeira – Senior faculty nominated by Principal

Dr. Sushil Kulkarni - Senior faculty nominated by Principal

Dr. Rupa Shah – Educationist, Nominated by Management

Dr. Anushree Lokur – University Nominee

Dr. V.S. Chatpalli – UGC Nominee

Dr Ashok G. Wadia – Principal & Ex-officio Member

Members absent:

Mr. Kamal Bhawnani – Member, Management Board

Dr. Rajesh Thadani – Member, Management Board

Mr. Deepak Malkani - Member, Management Board

Ms. Meera Sanyal – Deceased - Member, Management Board

State Government Nominee – Awaited

Agenda

1. Passing of Minutes of previous meeting
2. Autonomy in Progress & Action Taken
3. Ordinances, Examination Rules & Practices
4. Academic Audit Report
5. Ratification of Syllabi for Sem I, III, V of U.G. & Sem I, III of P.G.
6. Passing of the College Accounts for 2018-19
7. Any other matter with the permission of the Chair

1. Passing of Minutes of previous meeting

- Minutes of previous Governing body meeting held on 24th April 2019 passed unanimously with the following comments:
- Appreciation expressed, especially by Dr V.S. Chatpalli for having implemented all suggestions proposed, indicative of good team effort.
- Dr Anushree Lokur observed that the college had worked very well on all fronts.

2. Autonomy in Progress & Action Taken

- Dr Chatpalli observed that the progress of work under autonomy indicated that the essence of suggestions was rightly captured and there was commendable progress in the direction.
- However, there should be a further increase in the efforts of the College to inculcate research aptitude with respect to faculty and not just with respect to students. This, he

stated was also pointed out in the Academic Audit. Initiation of a research culture always takes time hence the output will be visible only after 3 years.

- Dr Wadia described the efforts taken by the College in this direction: a) Setting up of Research Committee; b) Organisation of National Seminar on IPR to clarify why research is an integral component of autonomy; c) Organisation of workshops on Research Methodology especially for the younger faculty. These efforts were not showcased as they did not fall in the stipulated time-frame for which the present meeting was being conducted.
- Dr Wadia apprised all that a new course M.Sc. in Big Data Analytics is proposed in collaboration with TCS based on global trends and student feedback. The MOU with TCS will be signed soon in early 2020. Thereafter, the details of the course, objectives, outcomes, eligibility and any other matter relevant to the success of the same will be passed through the BOS and later by the Academic Council in the first half of 2020 so that it can be placed before the Governing Body for ratification in its next meeting. Mr Maurice clarified that the college aims to start the course from the Academic Year 2020-21. Dr Chatpalli expressed his appreciation and placed his congratulatory remarks.

3. Ordinances, Examination Rules & Practices

- Dr Chatpalli sought an explanation to justify the design of the Academic Calendar
- The Registrar, Mr Maurice explained that there are 235 working days, if 2 weeks were kept aside for admission, and 4 weeks for examination, there will be 90 + 90 instructional days in the two semesters.
- Dr Anushree Lokur explained that it is in keeping with UGC mandated prescribed syllabus of 15 weeks.
- Dr Chatpalli expressed that a matrix mapping of each student should be mandatorily done to generate a progression report for each student.
- The examination system should be critically analysed on the following parameters: a) Conduct of examination; b) Difficulty level of exam; c) Gracing norms. The same is to be analysed at the departmental level first, and then at the institutional level which should finally form the basis of policy decisions.

- Dr Anushree Lokur suggested that validation of FY, SY and TY as well as MSc/MCom question paper should be done. Progression of Bloom's taxonomy should be visible.

Critical analyses of a course is required where the rate of failure is more.

Dr Wadia pointed out that feedback is being periodically taken from the moderators of courses by each department to assess and evaluate the question papers with respect to application of norms of Bloom's Taxonomy.

4. Academic Audit Report

Dr Chatpalli made the following observations:

- 1) No mention of any shortcomings; b) The audit is to be conducted parameter wise and department wise. In each parameter three things are to be highlighted: a) Strengths and weaknesses; b) Constraints; c) Recommendations , preferably 3-5. Finally there should be an overall institutional recommendation.

5. Ratification of Syllabi for Sem I, III, V of U.G. & Sem I, III of P.G.

All syllabi was unanimously passed.

6. Passing of the College Accounts for 2018-19

This was accepted and passed.

Dr Wadia pointed out that the College had until now not revised the fee structure unlike other Autonomous Colleges who had done so from their first year of inception. It has however, now become imperative to revise the fee structure to uphold and maintain the various quality measures introduced under Autonomy. It is therefore proposed to increase the Admission fee and course fees across all courses. The proposal was supported by the UGC nominee Dr Chatpalli. The Registrar, Mr Maurice said that the details of the same is being worked out and will be placed before the Finance Committee in its next meeting.

7. Any other matter with the permission of the Chair

The pages of the Minutes of the Governing Body are to be numbered and an index to be maintained carrying the page numbers.

8. The meeting concluded with vote of thanks.

Summary of 2nd term Meeting

The Governing Body Meeting for the second term of the Academic Session scheduled in April 2020 was cancelled due to the advent of the coronavirus pandemic when the country went into a nation-wide lockdown from the 24th of March 2020.