

GOVERNING BODY (1st term)

2018-19

Minutes of Meeting

Date: 29th September 2018

Members present:

Chairperson - Mr. Suresh Goklaney – Chairman, Management Board

Mr. Kamal Bhawnani – Member, Management Board

Dr. Rajesh Thadani – Member, Management Board

Ms Petra Sequeira – Senior faculty nominated by Principal

Dr. Sushil Kulkarni - Senior faculty nominated by Principal

Dr. Rupa Shah – Educationist, Nominated by Management

Dr. V.S. Chatpalli – UGC Nominee

Dr Ashok G. Wadia – Principal & Ex-officio Member

Members absent:

Ms. Meera Sanyal – Member, Management Board

Mr. Deepak Malkani - Member, Management Board

State Government Nominee – Awaited

Dr. Anushree Lokur – University Nominee

Agenda

1. Introduction to the Autonomy System of the College
 - a. Semester and Credit System
 - b. Revised Syllabi of the various courses
 - c. Examination Rules and Evaluation Guidelines
 - d. Additional Academic Activity (AAA) Programme
 - e. Additional Activity (AA) Programme

- f. Student Internships
 - g. Format of Grade Card
2. Quality mechanisms
 3. Passing of College Budgets under Autonomy
 4. Nomination of Experts as members of the Academic Council
 5. Any other item with the permission of the Chair

Minutes of the Meeting

The meeting was chaired by the Head of the Institution, Principal Dr Ashok G Wadia.

- All members present were acquainted with the constitution of the Academic Council and the rationale behind nomination of experts as its members. The constitution of the Academic Council was approved by the UGC nominee.
- The Semester and Credit system pattern, credits allotted for AAA (Additional Academic Activities) and AA (Additional Activities) , rationale of allotment of credits, time frame for earning these credits, and the learning outcome especially of activities under AAA and AA including that for internships was explained and approved.
- Outcome of such activities in terms of development of soft skills, communication, etc., which are imperative qualities in the global market was highlighted.
- Examination pattern related to setting of question paper, declaration of results and format of Grade Card was explained in detail by the Controller of Examination and was approved.
- The College Budget under autonomy was presented and approved.
- The objectives of autonomy to highlight certain quality mechanisms were explained, such as:
 - Progress in academics
 - Development of subject-specific career oriented skills
 - Augmentation of research
 - Solution to environmental and ecological problems
 - Stress on interdisciplinary activity
 -

Following were the suggestions made by the UGC nominee

- Academic flexibility in autonomous colleges to be in tune with UGC norms.
- Freedom in curriculum design
- Comparative study to be carried out between three parameters: System in college before autonomy; system in other autonomous colleges; present autonomous system in college
- Challenge/disrupt the status quo

Following were the suggestions made by the other members

- Sustainability of processes to be explored
- Requirement of guidance in initial stages of autonomy
- Identify the USP (s) of the institution; work upon them for further improvement which will help in achieving success
- To visit at least three eminent autonomous institutions – preferably one within Mumbai and two outside Maharashtra to gather inputs for further development of system

XXXXXXXXXXXXXXXXXXXX

GOVERNING BODY (2nd term)

2018-19

Minutes of Meeting

Date: 24th April 2019

Members present:

Chairperson - Mr. Suresh Goklaney – Chairman, Management Board

Mr. Kamal Bhawnani – Member, Management Board

Dr. Rajesh Thadani – Member, Management Board

Ms Petra Sequeira – Senior faculty nominated by Principal

Dr. Sushil Kulkarni - Senior faculty nominated by Principal

Dr. V.S. Chatpalli – UGC Nominee

Dr Ashok G. Wadia – Principal & Ex-officio Member

Members absent:

Mr. Deepak Malkani - Member, Management Board

Dr. Rupa Shah – Educationist, Nominated by Management

State Government Nominee – Awaited

Dr. Anushree Lokur – University Nominee

Agenda

1. Passing of Minutes of the previous meeting
2. Ratification of the Syllabi of Undergraduate Programmes for Sem II, IV and VI
3. Ratification of the Syllabi of Postgraduate Programmes for Sem II and IV

4. Passing of College budgets under autonomy
5. Review of Autonomy system
6. Any other matter with the permission of the Chair

Minutes of the Meeting

The meeting was chaired by the Head of the Institution, Principal Dr Ashok G Wadia.

- The reason for absence of other members was cited and noted.
- Minutes of previous meeting were approved and passed
- Syllabi of different courses designed on the basis of 3-year plan modulated on the goals of autonomy as well as on the basis of feedback received from stakeholders, primarily students which were presented at BoS meetings and Academic Council, were approved.
- Research component incorporated from Semester IV onwards across all faculty whereby all subjects are being given a free hand to design this module on the basis of their strengths and in keeping with the goal of 'Promotion of Research and Innovation' under autonomy.
- Only one single student had gone for a third revaluation indicating the success of the examination practices.
- Details of the College budget explained especially as to how it was different from the non-autonomous system.
- Introduction of Short Term Skill Based Certificate Course under AAA or Additional Academic Activity was discussed. Every student is required to acquire 2 Additional Academic credits under the AAA activities which include attending Seminars, Workshops, Paper presentation, Participation in discussion clubs, debates or Completion of a short term Skill development Certificate Course.

Following were the suggestions made by the UGC nominee

- Faculty and Student orientations to be conducted several times periodically in an academic year so as to make them aware of what is expected of them
- Syllabus to be designed on the basis of "Outcome based education"
- A minimum threshold of attendance to be observed

- Model question paper of each course for all programmes was required which should be accessible to all students.
- Well-equipped Examination centre with regards to minimum adequate infrastructure and man-power as the College will now be functioning as a miniature University with its own Assessment and Evaluation system.
- The Management should promote research amongst both faculty and students by way of infrastructural facilities (Research centre, Journal & Books, etc.) and seed money as project grants.
- To appoint a RUSA coordinator for achieving excellence in the college and that this person was to be trained for this purpose.
