

Minutes of the meeting of the Finance Committee

held on 15th April 2019

A meeting of the Finance Committee of Jai Hind College Autonomous was held on Monday 15th April, 2019 at 11:00 a.m. in the Board Room. All members of the Finance Board including the Finance & Accounts officer, University of Mumbai attended the meeting. The Members who attended the meeting are as follows

- | | | |
|-------------------------|---|---|
| 1. Dr Ashok Wadia | - | Principal & Chairman |
| 2. Mr. Sanjay Shah | - | Finance & Accounts officer,
University of Mumbai |
| 3. Ms. Nandita Bhavnani | - | Management Nominee |
| 4. Mr. Jimmy P Wankadia | - | Teacher's Nominee |
| 5. Mr. Maurice Monis | - | Registrar (Invitee) |
| 6. Mr. Sanjay Pereira | - | Chief Accountant (Invitee) |

1. **Passing of the minutes of the Previous meeting** : The meeting of Jai Hind College Finance Committee commenced with an introduction by the Principal and the minutes of the previous meeting which was circulated in advance were discuss and approved.
2. **Approval of Budgets:** The Principal presented the proposed budget for the year 2019-2020 for Autonomy grants, RUSA grants as well as college regular budget for the year. A details discussion was held on Autonomy budgets and its allocation. Similarly the RUSA grants allocation was discussed and the Soft and Hard component concepts were clarified. The Principal also highlighted the problems facing utilization because RUSA Component 8 is yet to be mapped under the PFMS Scheme. After a detailed discussion the proposed budgets were duly approved.

3. The committee also took note of the introduction of the new short terms skill Development Courses under the AAA activities. It was observed that these courses would enhance employability and hence to meet the cost of the course including cost of external Resource Person, the fees as proposed were approved. The meeting ended with a vote of thanks

Chairman, Finance Committee

Minutes of the meeting of the Finance Committee

held on 25th September 2019

The first meeting of the newly constituted Finance Committee of Jai hind College, Autonomous was held on Tuesday, 25th September 2018 at 2.30 pm in the Board Room. All members of the Finance Committee, including the University Nominee as listed below attended the meeting.

- | | | |
|--------------------------|---|----------------------|
| 1) Dr. Ashok G. Wadia | - | Principal & Chairman |
| 2) Mr. Sanjay Shah | - | University Nominee |
| 3) Mrs. Nandita Bhavnani | - | Management Nominee |
| 4) Mr. jimmy Wankadia | - | Teachers' Nominee |

The Registrar and the Chief Accountant were also present as special invitees. The Principal as ex-officio Chairman of the Finance Committee introduced the members and also informed them of the Functions and mandate of the Finance Committee as per the MHRD Notification dated 12/02/2018 as contained in the UGC Statutes on Autonomy with specific reference to the Finance Committee.

The Principal then presented the proposed budget of the college along with proposed budgetary allocation of UGC Autonomy Gants due to the College. The budget details were discussed and approved by the Finance Committee.

The members of the Committee were also briefed that Jai Hind College Autonomous is eligible for the RUSA Component 8 Funds for which a detailed proposal is being prepared to be presented at RUSA interface meeting to be held in New Delhi.

The meeting ended with a vote of thanks to the Chair.

Chairman, Finance Committee

Minutes of the meeting of the Finance Committee held on 16th October 2019

A meeting of the Finance Committee of Jai Hind College, Autonomous was held on Wednesday, 16th October 2019 at 11.00 am in the Board Room. The following members attended the meeting.

1. Dr Ashok Wadia - Principal & Chairman
2. Smt. Madhvi Ingole - Finance & Accounts officer, Univ. of Mumbai
3. Mr. Jimmy P Wankadia - Teachers Nominee
4. Mr. Maurice Monis - Registrar (Invitee)
5. Mr. Sanjay Pereira - Chief Accountant (Invitee)

Ms. Nandita Bhavnani, the Management Nominee had sought prior leave of absence which was granted.

The meeting commenced with the introduction of members to the newly appointed University Finance & Accounts Officer, Mrs. Madhvi Ingole. The following points as per agenda were discussed.

- 1) **Minutes of the previous meeting** which were circulated in advance were discussed and approved.
- 2) **Approval of the Audited Statement of Accounts for 2018-19.** The Audited statement of Accounts including the degree grants, DST, Autonomy Grants were discussed. While discussing the Salary payments and accounts, the University nominee, Mrs. Ingole wanted to know as to which software were being used. The Chief Accountant, Mr. Pereira informed the committee that the college is using 4 different software namely E-Sevarth, Spine, Monis Software and Nitya Software. It is also clarified that the fees of the students who cancel admission are refunded as per the University guidelines. The Audited Statement of Accounts were duly discussed and approved.
- 3) **RUSA Grants / Approval of Tender Notice:** The Principal explained that Jai Hind College has been sanctioned RUSA Grants under Component 8 but

highlighted the difficulties in the absence of clarity on the items of expenditure. The process of expenditure requiring e-tendering and advertising of tender in the newspapers. The details of items to be purchased along with specification and quantity prepared in the tenders format were discussed and the draft tender was duly approved. The committee was appraised of the process of going through the GEM portal of the Government for procuring the listed items under RUSA Grants

4) Any other matter:

A. Approval of Increase in Fees & Admission Form Charges:

Govt of India, MHRD Notification No: 1-1/2012(A.C.) dated 12.02.2018 prescribing University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations 2018, contains various provisions of Governance and defines the functions of various Statutory Boards of the Autonomous Colleges. Government of Maharashtra vide its G.R. No PARINI – 2018/CRNO 90/ VISHI -2 dated 14th January 2019 has ratified the above guidelines while prescribing Uniform Statues relating to Norms of Academic Autonomy to Colleges namely the Maharashtra Public University (Norms for grant of Autonomy to Affiliated Colleges, Recognized Institution, Conducted, and Constituent Colleges) Uniform Statute 2018.

Section 3.7 of the above referred MHRD Notification as well as Section 3(vi) of the above referred Govt of Maharashtra G.R. empowers and mandates the Statutory Boards of the Autonomous Colleges to “*fix fees of the Courses at their own level*”.

The Principal pointed out that due to inflation and increasing cost of education, the College is not able to sustain the Self-Financing courses as the rate of fees which were implemented by the university from 2008-2009 are still continued without any revision for all degree programs. Secondly it was noted that in spite of the above mandate, the College did not increase any fee structure for the first 2 years of Autonomy. However, keeping in mind the increase in cost of various quality mechanisms introduced under Autonomy, the Finance Committee unanimously

approved the following increase in fees & charges from the Academic Year 2020 – 2021.

- i. **Prospectus and Online Admission Form charges for Undergraduate & Post graduate Aided Courses** (B.A., B.Com., B.Sc.& MSc. In Chemistry in papers) @ Rs. 250/- per Application Form and for all undergraduate & Post graduate Unaided/Self Financing Courses(BMS, BMM, BAF, BBI, BFM, BSC(IT), BIOTECH, B.VOC Software Development, B.VOC Travel & Tourism Management, & M. Com in Advanced Accountancy) @ Rs. 500/ per Application Form is hereby Approved.
- ii. All heads of fees for all Aided programs of B.A., B. Com, B.Sc. and M.Sc. Chemistry by papers are increased by 20 % except the component of Tuition Fees which will remain unrevised. Similarly, all heads of fees including the Tuition Fees for all Self Financing programs of BMS, BMM, BAF, BBI, BFM, BSC(IT), BIOTECH, B.VOC Software Development, B.VOC Travel & Tourism Management and M.Com in Advanced Accountancy are revised @ 20 % of the existing fees. The above proposal for increase in fees is duly approved.

B. Introduction of New Degree Program of M.Sc. Big Data Analytics:

The Principal also informed the Committee that the College proposes to introduce a new Post Graduate Degree Program of MSc in Big Data Analytics in collaboration with TCS from the Academic Year 2020 – 2021 with a fee structure same as that of similar programs in other Autonomous Colleges. It was noted that St. Xavier's College which has introduced this program from the Academic Year 2019 -2020 has a fee structure of Rs. 90,000/- per annum. The proposal was noted and the proposed fees same as that of other Autonomous Colleges was duly approved.

The meeting ended with a vote of thanks.


Principal
Jai Hind College



JAI HIND COLLEGE
(AUTONOMOUS)

MINUTES OF THE MEETING OF ACADEMIC COUNCIL

Date: 16th September 2019

Time: 11:00 am

Members present:

Dr Ashok G. Wadia - Principal

Heads of following departments:

1. CA Mr. Santosh Ghag (Accountancy & Financial management)
2. Mrs. Yasmin Singaporewala (B.Com. – A &F; B&I; F.M)
3. Dr. Kruti Pandya (Co-Coordinator – Biotechnology)
4. Ms Nissey Sunil (Co-Coordinator – Biotechnology)
5. Dr Ambika N Joshi (Botany)
6. Mr Ashok N Kotangale (Business Law)
7. Dr Brijesh N Singh (Chemistry)
8. Dr Hasina Sayyed (Commerce)
9. Mrs Sarita Jaishankar (Economics)
10. Mrs June R Dias (English)
11. Dr Uddhav Zarekar (Environmental Studies)
12. Mrs Safina Rakhangi (History & Foundation Course)
13. Mr Wilson Rao (Head, IT and BVoc SD)
14. Ms Niloufer K. Kotwal (Life Sciences)
15. Dr Rakhi Sharma (Management Studies)
16. Dr. Sushil T Kulkarni (Mathematics)
17. Mrs. Petra Sequeira (Microbiology)
18. Mrs Simmin Bawa (Philosophy)

19. Mrs Dilber H. Daruwalla (Physics)

20. Dr Archana Mishra (Travel & Tourism Management)

21. Dr Ruchi D Chaturvedi

Senior teachers of the College representing different categories:

1. Mr Jimmy Wankhadia (Commerce)

2. Ms Leena Upadhye (Science)

3. Dr Shipra Biswas (Science)

Experts/Academicians representing different sections of society nominated by the Governing body:

1. Fr. (Dr.) Frazer Mascarenhas, S.J.

University Nominee

1. Prof. B.M. Bhanage

Member Secretary- One faculty member nominated by the Principal

1. Dr Sreela Dasgupta

Members absent:

1. Mrs. Avryl D' Cruz (I/c – French)

2. Mr. Ravindranath Tiwari (I/c- Hindi)

3. Dr. S Varalakshmi (Mass Media)

4. Dr. Reema Julka (Political Science)

5. Mrs. Monica R Kumar (Psychology)

6. Ms. N.K. Jyothi (Senior teachers of the College representing Arts)

7. Mr. Sharad Sanghi (Industrialist)

8. Dr. Phiroza Parikh – Medical professional nominated by the Governing body

9. Prof. Uttara Sahasrabuddhe – Professor, University Department of Political Science- University Nominee
10. Prof. Suvarna Kulkarni – Professor of Chemistry, IIT(Powai) - University Nominee

Agenda

1. Approval of Minutes of the Academic Council Meeting held on 23/2/2019
2. Approval of Syllabi of the courses for semester 1, 3, 5
3. Ordinances of Jai Hind College, Autonomous
4. Examination Rules & Practices of the Autonomous College
5. Autonomy in progress
6. Any other matter with the permission of the Chair

Minutes of the Meeting

1. Approval of Minutes of last meeting –
Proposed – Fr. (Dr.) Frazer Mascarenhas, S.J.
Passed – Dr Sushil Kulkarni
2. Approval of Syllabi of the courses for Semester 1, 3, 5
Proposed – Dr. UdhavZarekar
Passed – Dr Ruchi Chaturvedi and Ms. Safina Rakhangi

Reasons for modifications in syllabi discussed:

- **Commerce** – TY (with Management) – drastic changes introduced to keep in tune with MBA degree – incorporation of case studies, management games, role plays brought to undergraduate level; Outcome - Immense class engagement
- **BMS** – Corporate communication and Public Relations brought down to first year level; Introduction of strategies for business model for new ideas and ventures through use of Canvas in E-cell campus; Outcome – Incorporation of techniques learnt during internship at SY level

- **EVS** – Measurement of noise pollution with decibel meter as practical component; Outcome – Understand pollution levels and its causes
- **Mathematics** – Data Analytics introduced at SY level; Outcome – Introduction to statistical methods of analysis
- **History** – Introduction of study of Indian history from 1757 onwards; Outcome - Understand the advent of colonial rule in India
- In addition, General Studies & Contemporary Issues added in one of the papers; Outcome - Helps students from other universities who seek admission as well as helps our students in getting admission in other good universities for higher studies
- **Microbiology** – Introduction of study of cell-signalling; Outcome – Helps bridge gap with other biological sciences
- **Chemistry** – Students asked to make videos on the menace of indiscriminate use of plastics; Outcome - Creates awareness
- **Foundation Course** – 30-hour module of compulsory internship with NGO; Outcome - Instils social engagement
- **Life Science** – Innovative CA-2 –“selfies with plants”; Outcome – Learning through ‘connect’
- **B. Voc.(TT)** – 30 hours destination training with Veena world; Outcome – Development of technical skills

Observation by Principal Dr Wadia–

- All innovative practices structured and documented
- Essential not to be complacent so as to avoid stagnation
- Share best practices with others to achieve excellence. Contemporary issues introduced as per the advice of BoS with stress on interdisciplinary approach. Aim to encourage entrepreneurship.
- However it must be remembered that all cannot be achieved in a single semester and that it is an ongoing process.

Observation by Fr Frazer –

- Syllabi to be tuned to quality of teacher and capability of student
- Syllabi to be upgraded after every 3-4 years
- Teaching methodology holds equal importance
- Evaluation is a part of syllabus evolution

Observation by Prof. Bhanage –

- Multidisciplinary approach required for science subjects
- **Clarified by Jai Hind Faculty** that some amount of interdisciplinary approach made feasible. Science students have shown interest in entrepreneurship; philosophy have explored correlation of science with religion as well as Business ethics been paired with CSR
- Appropriate bridge courses for same to be in place
- **Clarified by Dr Sreela-** NPTEL courses being encouraged for this

3. Ordinances tabled and ratified

- Collaborative effort
- Academic and legal opinion sought – changes suggested adopted

4. Examination Rules & Practices

- Examination rules and practices put in place to have error free system as much as possible
- KT rules changed; earlier students were asked to appear only in the paper where unfair means was adopted. But it was observed that students did not understand the gravity of the situation and misused the system. So the option was revisited and it has now been decided to declare the entire exam as null and void
- CoE – Conversion of CGPA into percentage was being looked at as it was required for admission into certain courses

5. Autonomy progress –

- Orientation organized for students and teachers at various levels to create awareness of the autonomous system
- Queries regarding placement , AAA addressed by Principal
- Dr Ruchi – HOTS applied in framing of question paper eg. If there are 10 marks, 8 is Theoretical , 2 application based at FY level which is increased further in subsequent levels; Same discussed in class with students
- Skill based AA activities
- Commerce – large number of students; hence effective technology used for continuous assessments; randomised questions given to maintain transparency
- FDP conducted last year; 2nd in pipeline – 28th November “Teachers of Today – How to use digital space effectively”.
- NAAC advisor who is also UGC nominee will take workshop on how to achieve and sustain academic excellence
- Fr. Frazer - Continuous assessments are difficult as teacher is in dilemma whether to teach or evaluate. So one has to be careful to maintain balance and at the same time maintain the quality of assessment. For slow learner, appropriate mechanism to be in place. CA can have seminar, tests, workshops depending on the subject and/or choice of teacher. It is better to have continuous process of assessment – multiple tests after every 3-4 lecture and then take the average. After every lecture, students to give feedback,if desired, without revealing identity (option to be available with student)and this can be carried out through MIS apart from the regular TAQ conducted at the very end
- Foundation Course : Ms June – In science, projects involving learning grammar given to build language skills

- IT – conducts bridge courses for vernacular medium students – get better opportunity for jobs
- Dr Wadia – uniform dissemination of knowledge to all is very important – can be done through conducting seminars
- Students who have gone abroad for further studies can share their experiences – done on regular basis by Psychology
- Fr Frazer cautioned about having rationale for having 2 CA as UGC mandated 3 IA. May be one can be a sit-down assessment. One reason that can be given is that a lot of time is required for IA and 2 are enough to maintain quality standards
- Prof Bhanage – For attendance, if biometric system is adopted for students a fool-proof system is required so that action can be taken on students for irregularity
- Organisational structure of college explained: Academic Heads - BoS meeting protocol, minute according to requirements; VP – administration and student interaction; Registrar – official matters; Steering Committee – members to work towards excellence
- 2 new collaborations with different institutes – MoU with Business Risk Management, London and MoU with Wadhvani Foundation on Entrepreneurship
- Student exchange programs encouraged and looked into as students benefit from credit transfer
- Research component introduced from Semester IV across all courses as a project component which differs from subject to subject; Entrepreneurship cell – understanding of the concept of start-ups through case study and e-summit – open across courses; Economics – topic wise design on survey; History – Paper IX Management – Primary research project; Microbiology – Project of 20 Marks on Food Production and Processing; MSc in Chemistry – Research in various branches in final

- Semester; Biotechnology - Safety aspects in laboratory; MCom - Research methodology in last Semester
- X-plore - Science exhibition - students across all streams encouraged to participate
 - Fr Frazer - Research should be a process of evolution across all semesters; if students have research bent of mind they should take it up in CA 2
 - Academic and administrative audit will be conducted in November-December 2019

Recommendations

1. Sustainability of autonomy
2. Contribution to environment - progression step by step
3. AAA to bridge gap between disciplines and between academia and industry
4. Analyses of question papers
5. Analyses of results
6. Monitoring of autonomy process
7. Comparative analyses with previous years
8. Feedback on evaluation pattern to be taken
9. To start Bioinformatics course - requirement of the day

Contribution of Dr Vivien Amonkar appreciated and put on record

In conclusion, Principal Dr Wadia said that the teachers' primary duty is to motivate learning. The onus is therefore both on the student and the teacher to reap the benefit of autonomy.


Principal
Jai Hind College



JAI HIND COLLEGE

(AUTONOMOUS)

Minutes: of the Governing Body Meeting, 21st December 2019

Sr. No.	Item	Page No.
1.	Agenda	1
2.	Passing of Minutes of previous meeting	2
3.	Autonomy in Progress & Action Taken	3
4.	Ordinances, Examination Rules & Practices	4
5.	Academic Audit Report	7
6.	Ratification of Syllabi for Sem I, III, V of U.G. & Sem I, III of P.G.	7
7.	Passing of the College Accounts for 2018-19	7
8.	Any other matter with the permission of the Chair	8

Members present:

Chairperson - Mr. Suresh Goklaney – Chairman, Management Board
Ms Petra Sequeira – Senior faculty nominated by Principal
Dr. Sushil Kulkarni - Senior faculty nominated by Principal
Dr. Rupa Shah – Educationist, Nominated by Management
Dr. Anushree Lokur – University Nominee
Dr. V.S. Chatpalli – UGC Nominee
Dr Ashok G. Wadia – Principal & Ex-officio Member

Members absent:

Mr. Kamal Bhawnani – Member, Management Board
Dr. Rajesh Thadani – Member, Management Board
Mr. Deepak Malkani - Member, Management Board
Ms. Meera Sanyal – Deceased - Member, Management Board
State Government Nominee – Awaited

Agenda

1. Passing of Minutes of previous meeting
2. Autonomy in Progress & Action Taken
3. Ordinances, Examination Rules & Practices
4. Academic Audit Report
5. Ratification of Syllabi for Sem I, III, V of U.G. & Sem I, III of P.G.
6. Passing of the College Accounts for 2018-19
7. Any other matter with the permission of the Chair

1. Passing of Minutes of previous meeting

Minutes of previous Governing body meeting held on 24th April 2019 passed unanimously with the following comments:

- Appreciation expressed, especially by Dr V.S. Chatpalli for having implemented all suggestions proposed, indicative of good team effort.

- Dr. Wadia reiterated the willingness of the college to introduce and incorporate innovative measures and corrections.
- Mr. Goklaney thanked Dr Chatpalli for providing a strategic direction in thinking-out-of-the-box.
- Dr. Anushree Lokur observed that the college had worked very well on all fronts.

2. Autonomy in Progress & Action Taken

- Dr. Chatpalli observed that the progress of work under autonomy indicated that the essence of suggestions was rightly captured and there was commendable progress in the direction.
- However, there should be a further increase in the efforts of the College to inculcate research aptitude with respect to faculty and not just with respect to students. This, he stated was also pointed out in the Academic Audit. Initiation of a research culture always takes time hence the output will be visible only after 3 years.
- Dr. Wadia described the efforts taken by the College in this direction:
 - a) Setting up of Research Committee;
 - b) Organisation of National Seminar on IPR to clarify why research is an integral component of autonomy;
 - c) Organisation of workshops on Research Methodology especially for the younger faculty. These efforts were not showcased as they did not fall in the stipulated time-frame for which the present meeting was being conducted.
- Dr. Anushree Lokur pointed out that there are ground level problems which act as deterrents such as workload of undergraduate and post graduate courses, innovative assessments under autonomy, insufficient faculty due to lack of NOC from Government, etc.

- Dr Chatpalli said that although all the above points are true, the importance of research cannot be denied. A strong foundation of research dramatically improves the benchmark of the teaching-learning-evaluation process. In an autonomous college, the weightage of visible research should be about 25% or more. To ensure this, those amongst faculty who have a knack for research should be encouraged by reducing their administrative duties. This will be an effective strategy.
- Dr Wadia apprised all that a new course M.Sc. in Big Data Analytics is proposed in collaboration with TCS based on global trends and student feedback. Dr Wadia explained that the final rounds of discussion with TCS was in progress regarding internships/job placements etc and that the MOU with TCS will be signed soon in early 2020. The BOS for the course is in the process of being constituted. Thereafter, the details of the course, objectives, outcomes, eligibility and any other matter relevant to the success of the same will be passed through the BOS and later by the Academic Council in the first half of 2020 so that it can be placed before the Governing Body for ratification in its next meeting. Mr Maurice clarified that the college aims to start the course from the Academic Year 2020-21. The fee structure for the course will be on par with the other Autonomous institution under University of Mumbai who is at present carrying out the same course. Dr Chatpalli expressed his appreciation and placed his congratulatory remarks.

3. Ordinances, Examination Rules & Practices

- Dr. Chatpalli sought an explanation to justify the design of the Academic Calendar
- The Registrar, Mr Maurice explained that there are 235 working days, if 2 weeks were kept aside for admission, and 4 weeks for examination, there will be 90 + 90 instructional days in the two semesters.

- Dr Anushree Lokur explained that it is in keeping with UGC mandated prescribed syllabus of 15 weeks.
- a) Dr Chatpallia sked for certain clarifications regarding: a) analyses of pass percentage of SEE vs CA; b) analyses of feedback on question paper
- Dr Rupa Shah observed that conduct of a standardised CA as per Bloom's Taxonomy enhances student value.
- Dr Chatpalli expressed his concern of abuse of autonomy which can be diagnosed from CA vs SEE analyses. CA is a diagnostic tool and therefore proper efforts should go behind it to make it so. It gives a right directive to both faculty and students.
- The COE, Dr Sushil Kulkarni placed an observation that the CA pass percent is generally better than SEE because of CA II which is skill-based. Checks and balances are there in the system to counter abuse as there is a separate passing head for CA.
- Dr Wadia corroborated the above fact by COE. Implementation of a specific CA II has to be passed through the BOS. No unilateral decision can be taken by a department.
- Dr Chatpalli expressed that a matrix mapping of each student should be mandatorily done to generate a progression report for each student. Further, faculty with research aptitudes should be encouraged to conduct a project entitled "Impact of Autonomy on Evaluation process". This will help in true assessment of the system. Such a project should be funded by the management.
- Dr Chatpalli asked for clarity on the gracing norms of the College. He expressed his concern over gracing criteria if any, is permissible for ATKT as the latter itself is akin to gracing hence no separate gracing should be permissible for this.

- The examination system should be critically analysed on the following parameters: a) Conduct of examination; b) Difficulty level of exam; c) Gracing norms. The same is to be analysed at the departmental level first, and then at the institutional level which should finally form the basis of policy decisions.
- The COE clarified that gracing is not permissible in supplementary exams as it follows University mandate where only subject gracing is allowed.
- Dr Anushree Lokur suggested that validation of FY, SY and TY as well as MSc/ MCom question paper should be done. Progression of Bloom's taxonomy should be visible.

Critical analyses of a course is required where the rate of failure is more.

Dr Wadia pointed out that feedback is being periodically taken from the moderators of courses by each department to assess and evaluate the question papers with respect to application of norms of Bloom's Taxonomy.

- Dr Chatpalli suggested that the Ordinances should provide a clause of 'NFDC' – 'NOT FIT FOR DEGREE COURSE' and frame a policy on this. Generally if it is a 3 year Degree Course the student should be given a maximum period of 6 years within which to complete. If the student fails to clear, he/she has to re-register.
- He also suggested that Ordinances of all Autonomous Colleges should be on equivalence with respect to names of courses, rules, credits, etc. This will help solve even rare cases and will benefit and facilitate cross transfer amongst colleges.

4. Academic Audit Report

Dr Chatpalli made the following observations:

- 1) No mention of any shortcomings; b) Report given on the basis of guidelines prior to 2016. A minimum of 25-30 metrics which are correlated should have been the judging parameter. c) Observations are qualitative and judgemental and there was no critical evaluation. The audit is to be conducted parameter wise and department wise. In each parameter three things are to be highlighted: a) Strengths and weaknesses; b) Constraints; c) Recommendations, preferably 3-5. Finally there should be an overall institutional recommendation. The Institution should then present the report to the Governing Body which will give proper guidelines to the college for their implementation.

5. Ratification of Syllabi for Sem I, III, V of U.G. & Sem I, III of P.G.

All syllabi was unanimously passed.

6. Passing of the College Accounts for 2018-19

This was accepted and passed.

Dr Wadia pointed out that the College had until now not revised the fee structure unlike other Autonomous Colleges who had done so from their first year of inception. It has however, now become imperative to revise the fee structure to uphold and maintain the various quality measures introduced under Autonomy. This provision is granted by the UGC Gazette (Govt of India, MHRD Notification No: 1-1/2012(A.C.) dated 12.02.2018; Section 3.7) as well as Maharashtra Government Statute (G.R. No PARINI – 2018/CRNO 90/ VISHI -2 dated 14th January 2019; Section 3(vi)) whereby Autonomous Colleges have been empowered and mandated to “*fix fees of the Courses at their own level*”. It is therefore proposed to increase the Admission fee and course fees across all courses.

The proposal was supported by the UGC nominee Dr Chatpalli. The Registrar, Mr Maurice said that the details of the same is being worked out and will be placed before the Finance Committee in its next meeting.

7. Any other matter with the permission of the Chair

The pages of the Minutes of the Governing Body are to be numbered and an index to be maintained carrying the page numbers.

8. The meeting concluded with vote of thanks.



Principal
Jai Hind College

