

## Minutes of the Governing Body Meeting

Day& Date: 30<sup>th</sup> April, 2022

Time: 11.00 am

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### **Members present:**

Chairperson – Dr. Rajesh Thadani, Chairman, Management Board  
Mr Deep Lalvani, Member, Management Board  
Mr Alkesh Wadhvani, Member, Management Board  
Mr Deepak Malkani, Member, Management Board  
Miss Namrita Jhangiani, Member, Management Board  
Prof (Dr) V.S. Chatpalli – UGC Nominee  
Dr. Sreela Dasgupta, Senior faculty nominated by Principal  
Dr. Rakhi Sharma, Senior faculty nominated by Principal  
Mr Maurice Monis, Registrar, Special Invitee  
Mr Sanjay Pereira, Chief Accountant, Special Invitee  
Dr. Ashok G. Wadia, Principal & Ex-officio Member

## **Members Absent:**

Prof. (Dr.) S. Ramakrishnan, Educationist, Nominated by Management  
Prin. (Dr.) Kiran V. Mangaonkar, University Nominee  
Prof. (Dr.) Sonali Rode , State Government Nominee  
Prof. (Dr.) Rupa Shah, Special Invitee

## **Agenda**

1. Passing of the Minutes of previous meeting
2. Action Taken Report on Suggestions by Governing Body.
3. Ratification of syllabi of both Semesters of First year of UG/PG Programs.
4. Academic Audit Report for 2020 – 2021.
5. Report on Assessment & Evaluation – Online to Offline Transition
6. Passing of the Audited Statement of Accounts for the F.Y. 2020 – 21.
7. Passing of the Annual Budgets for 2022 -23
8. Revision of fee structure from the Academic Year 2022 -23.
9. Plan of action for 2022-23.
10. Any other matter

## **Minutes**

The proceedings of the meeting was begun by the Principal Dr Ashok Wadia. Principal Wadia placed on record the leave of absence requested by some members of the Governing Body on account of other previous commitments. He welcomed all especially all those who have been newly appointed to the Governing Body for a new term of 3 years.

### **1. Passing of the Minutes of previous meeting**

- The minutes of the last Governing Body meeting was placed and discussed to make all newly appointed members aware of the work done by the college in its 1<sup>st</sup> cycle of Autonomy from 2018-21. Minutes of meeting and observations by outgoing GB members had been circulated through mail. The observations of the esteemed members were discussed. The minutes were put up for approval.

Approved – Dr Rajesh Thadani

Seconded – Prof (Dr) V S Chatpalli

## **2. Action Taken Report on Suggestions by Governing Body.**

The Action taken report on suggestions given by the GB members were discussed. As suggested, feedback taken from students remained anonymous. The same was also voiced by the Student Council. With respect to conduct of AAA and AA activities, the same was conducted under the guidance of the Academic Heads. Even during the pandemic, none of these activities were allowed to take a backseat and were conducted online, eg research activities and e-internships.

## **3. Ratification of syllabi of both Semesters of First year**

The syllabi for all programs of UG & PG for the first two semesters has been revised. The percentage changes in individual courses varied between 5% - 30% depending upon the feedback from stakeholders, primarily students. The justification for the changes were discussed and approved by the Board of Studies by the individual departments. Any specific change, if suggested by BoS members have also been incorporated. Principal Dr Wadia discussed all changes of each individual department along with the justification, the chief amongst them being to provide opportunities for research, to incorporate contemporary global trends, to be relatable to life issues, to enhance skill component, to meet industry expectations. Feedback on the changes introduced will once again be taken in the Exit poll at the end of the academic year. Prof Chatpalli enquired if the approved syllabi had to be sent to the University to which Dr Wadia replied that that was not required but a report has so be sent for intimation besides putting up on the website. Dr Chatpalli suggested to prepare a document in tabular format to collate all such changes introduced in syllabi revision as it will help in NAAC. The syllabi were then placed for approval.

Approved – Prof (Dr) Chatpalli

Seconded – Dr Rajesh Thadani

## **4. Academic Audit Report for 2020 – 2021**

The report of the Academic and Administrative Audit conducted on the 15<sup>th</sup> and 16<sup>th</sup> of March, 2022 was placed by Dr Wadia. Principal Wadia apprised all that all departments presented their work done as per NAAC guidelines in an online mode. The audit was conducted by three eminent academicians. The observations and recommendations of the Audit team was discussed. Dr Wadia remarked that several aspects of the feedback received are already being worked upon, e.g. research, internships for skill enhancement. The two areas needing attention were consultancy and complete automation of office. However, work is already in progress with respect to both. Dr Chatpalli remarked that a few shortcomings will always be there but those needed to be addressed as well. He also said that for an organization to do well, the process should be good as there is no control on the inputs. The role of management

here is also to be noted. Quality comes from enhancement of parameters directed towards the process. Dr Rajesh Thadani appreciated the suggestions given. Both Dr Thadani and Dr Wadia requested Prof Chatpalli to analyse the Academic Audit feedback and suggest inputs to overcome the shortcomings.

## **5. Report on Assessment & Evaluation**

Dr Wadia explained the role played by the College especially the VPs, Academic Heads, Student Council in ironing out the problems encountered in transitioning from an online to offline phase. Exams were conducted offline and out-station students were given support to search for viable accommodation during the examination period.

## **6. Passing of the Audited Statement of Accounts for the F.Y. 2020 – 21.**

The Chief Accountant and the registrar explained the nuances of the Audited statement.

Approved – Ms Namrita Jhangiani

Seconded – Mr Alkesh Wadhvani

## **7. Passing of the Annual Budgets for 2022 -23**

This was again explained by the Chief Accountant. He stated that the Budget had been cleared by the Finance Committee earlier.

Approved – Mr Alkesh Wadhvani

Seconded – Mr Deep Lalwani

## **8. Revision of fee structure from the Academic Year 2022 -23**

Principal Wadia placed the next item on the agenda - revision of fee structure from the academic session 2022-23. He explained that out of a total of 13 UG and 6 PG programs functional in the college at present, the fee structure of only 2 new PG programs and 1 UG program introduced last year are revised. Rest all are being charged at present as prescribed by the University. Therefore, keeping in view the escalating costs in maintaining quality infrastructure for effective TLE, a fee revision is being proposed. He pointed out that such a fee revision is being proposed after 14 years and that too because in addition to the reason cited earlier, all vacant posts under grant-in-aid are being filled through funding by management as there has been NOC released by the government. Hiring quality teaching personnel / visiting faculty is becoming increasingly difficult with the passage of time. Therefore, after a thorough

study of the fee structure of other colleges in the vicinity, a nominal revision is being proposed as the college does not wish to burden the students. Prof Chatpalli agreed that the decision to raise the fee structure is a collective thought based on the reasonings given by Dr Wadia which he felt were justified. The Chief accountant explained that the college has been facing deficit for quite some time now as the fee structure for the aided courses were very low as well as quite below the requirements for the self-financed courses. At present, the Management has been taking care of the deficits. Dr Rajesh Thadani and Ms Namrita Jhangiani concurred that a very conservative fee hike is being proposed to meet the fund deficit of the Management. They both reiterated that the proposed fee hike is not for profit but to provide enhancement of quality in TLE. Prof Chatpalli placed on record his whole-hearted support for this proposal. He also remarked however, that alternative sources should also be explored eg alumni contribution. Dr Rajesh Thadani remarked that a few had contributed from amongst the alumni mainly because of the efforts of Principal Wadia. Dr Wadia observed that several faculty members have diversified fee based courses for additional courses conducting them in the evening or over the weekend.

Proposed – Dr Rajesh Thadani

Seconded – Prof Chatpalli

## **9. Plan of action for 2022-23**

Principal Dr Wadia then discussed the plan of action for the coming academic year 2022-23. He expressed that the prime focus will be strategizing an effective and practical plan for the implementation of NEP in the CBCS format through redesign of courses in the LOCF format. He emphasized the need to map the PO with the CO. Traditional courses he felt, also needed to be modified.

## **10. Any other matter**

Prof Chatpalli summarized that the NEP 2020 has come into force in the entire country through a gazette notification. However the implementation procedure needed guidelines from individual universities. He suggested the creation of a core committee for the purpose and to strengthen it through representation from all disciplines. UGC has published several documents on NEP. He suggested to study each thoroughly for clarity in vision. Experts such as Dr Vasudha Kamath may be invited to have an online discussion with the core committee for guidelines and suggestions. This will help in drawing the proposed plan for the coming academic year. He agreed to give an orientation session to explain the finer nuances Dr Rajesh Thadani, Mr Deep Lalawani, Mr Alkesh Wadhvani and Principal Wadia placed on record their appreciation towards Prof Chatpalli for his guidance.

The meeting concluded with a vote of thanks by Dr Sreela Dasgupta

