

ADDENDUM TO THE ORDINANCE UNDER NEP 2020

ASSESSMENT AND EVALUATION PATTERN UNDER FYUGP

w.e.f. 2023-24

ASSESSMENT PATTERN FOR EACH COURSE TYPE WOULD BE AS FOLLOWS:

➤ **Assessment pattern of the Major & Minor (Core and Elective) Courses:**

- **For Science** – Each Major/Minor Course of 4 credits will be divided into 3 credits for Theory and 1 credit for Practical. The assessment pattern will be as follows:
 - Theory - 75 marks, Practical – 25 marks
 - The Theory component will comprise of 50 marks for Semester End Examination (SEE) of 2 hours; and 25 marks for Continuous Assessment (CA)
 - The Practical Component will comprise of 25 marks for Semester End (Practical) Examination (SEE) Practical of 1.5 hour; and 25 marks for Continuous Assessment (CA). The latter will consist of 20 marks based on continuous assessment of practical conducted during regular turns and 5 marks for VIVA. Timely completion and submission of Journal is compulsory for a student to be allowed to appear for Semester End Practical Exam.
 - Total marks obtained out of 50 in Continuous Assessment + SEE for practical, will then be converted to out of 25
- **For Arts and Commerce*** - Each Major/Minor of 4 credits will be assessed for Theory component of 100 marks** be as follows:

50 marks for Semester End Examination (SEE) of 2 hours; and 50 marks for Continuous Assessment (CA)

- As there are 2 Minors in Commerce, each Minor course will be assessed for Theory component of 50 marks which will be as follows:

25 marks for Semester End Examination (SEE) of 1 hour; and 25 marks for Continuous Assessment (CA)

** As Psychology has a Practical component, the assessment pattern for the Program for its Major/ Minor Courses will be of the same pattern as the Science stream i.e. 75+25 pattern for theory and practical respectively

➤ **Assessment for Open Elective (OE) / Ability Enhancement Course (AEC) across all streams will be based on Theory component as follows:**

25 marks for Semester End Examination (SEE) of 1 hour; and 25 marks for Continuous Assessment (CA)

➤ **Assessment for Indian Knowledge System (IKS) and Value Education Course (VEC) across all streams will be based on Theory component of 50 marks as follows:**

- 50 marks as Continuous Assessments (CA)

- Marks will be converted to grades according to the table given:

Percentage of marks	Grade
Between 80 and 100	O (Outstanding)
Between 70 and 79	A ⁺ (Excellent)
Between 60 and 69	A (Very Good)
Between 55 and 59	B ⁺ (Good)
Between 50 and 54	B (Above Average)
Between 45 and 49	C (Average)
Between 40 and 44	D (Pass)
Less than 40	F (Fail)

- **Co-curricular Courses (CC) will be graded according to the table above based on the specific rubrics prepared for the activities counted under CC**

- **Vocational Skill Course (VSC) and Skill Enhancement Course (SEC) across all streams will be assessed as a Practical component of 50 marks as follows:**

25 marks for Semester End Practical Examination (SEE) of 1.5 hour; and 25 marks Continuous Assessment (CA); the evaluation pattern to be an experiment/ task based/ case study or any other similar activity which involves a practical skill.

- **Research Methodology** (4 credits) course can be evaluated based on continuous mode of assessment and graded cumulatively.
- **OJT/FP** (4 credits) can be evaluated based on Rubrics (e.g. Student presentation, Maintenance of record in internship diary, Feedback from supervisor etc) and graded cumulatively.

NOTE:

- The assessment pattern for **Self-Financed/ Unaided Courses and BVoc** will be according to the assessment pattern of Science/Arts/ Commerce depending upon:
 - whether there is a theory and practical component or only theory
 - whether there is 1 minor of 100 marks or 2 minors of 50 marks each

PATTERN OF SEMESTER END EXAM (SEE) AND CONTINUOUS ASSESSMENT (CA):

- SEE will **consist of** a mix of long and short answer type questions based on Higher Order Thinking Skills (HOTS) aligned with Bloom's Taxonomy
- A minimum of 2 and a maximum of 5 internal assessments will be conducted during a semester for the courses being assessed only on the basis of Continuous Assessment
- One or more, but not limited to the following methods of assessment can be used for continuous assessment - MCQ, quiz based, objective type, puzzle, group presentation, group or individual projects, debate, model making, poster making, role play, case studies or any other creative mode of assessment
- The faculty will share the rubrics for the format(s) chosen for CA in Google classroom/ official class groups with the students

- Marks obtained by students under continuous assessment will be displayed in Google classroom

PASSING NORMS:

- To pass a course a student has to score a minimum of 40% of the total marks assigned to the course in Theory and Practical (wherever applicable)
- To pass, a student also has to score a minimum of 40% of the total marks assigned to each component i.e. the student has to score 40% or more in each - CA, Practical, and SEE – separately
- **A student failing in any one of the components of a course would be declared as ‘not passed’ or ‘failed’ for the same and would earn no credits for that course**
- If a student has scored 40% or more in any component of assessment, the marks will be carried forward and added to the marks obtained in the supplementary exam of the component he/ she had failed in
- In a course in which only grades are assigned, a student must earn at least a ‘D’ grade to pass and earn the credits for that course

SUPPLEMENTARY EXAMINATION:

- For students failing in a course either because of not scoring the minimum marks/ grades or because of absence, the **supplementary examination/ assessment would be conducted with the regular examination in the next academic year** according to the table below:

COURSE TYPE	CA	PRACTICAL	SEE
MAJOR/ MINOR (4 credits) (Arts/ Commerce/ TTM)	50 marks exam by dept	50 mark practical exam by dept (Psychology)-to be converted to 25	50 marks college exam
MAJOR/ MINOR (4 credits) Science/ SD	25 marks exam by dept	50 mark practical exam by dept to be converted to 25	50 marks college exam
MINOR (2 credits)	25 marks exam by dept		25 marks college exam
AEC (2 credits)	25 marks exam by dept		25 marks college exam
OE (2 credits)	25 marks exam by dept		25 marks college exam
VSC (2 credits)		50 marks exam by dept	
SEC (2 credits)		50 marks exam by dept	
IKS (2 credits)			50 marks college exam
VEC (2 credits)			50 marks college exam

ADDITIONAL EXAMINATION:

A student, who has been absent for any one or more examinations under any component of assessment, will not be allowed to take additional examination unless the student qualifies under any one of the categories mentioned hereunder:

- Representing the College at the University level for sports or cultural activity during the period of the examination
- Participating in NCC/NSS camp organized by the College during the period of the examination
- Hospitalization of, either the student during the examination period;
- Bereavement of an immediate family member, either immediately prior, or during on-going examination

The application regarding the same should be submitted within the timeline specified by the exam unit along with the required documentary proof. Late applications will not be accepted. Final decision regarding the eligibility of the student for taking the additional exam would be taken by the concerned committee and the head of the institution.

GRACING NORMS:

Earned Grace Marks Criteria:

In the situation that a student requires an increment in marks either to pass the Course or to improve the grade obtained, the following norms will be followed to decide the merit of the case:

- A student will be entitled to **ten Earned Grace Marks**, which shall be added to his/her even Semester marksheet for the said academic year if he/ she:
 - a. Has completed NCC training program during the said academic year provided it is duly certified by the Associate N.C.C. officer of the College and the Head of the Institution.
 - b. Has participated in the NSS program and has satisfactorily completed a minimum of 120 hours of social service encompassing the time spent in at least two projects of different nature and provided it is authenticated by the NSS Program Coordinator and duly certified by the Head of the Institution.
 - c. Is either (a) member of such team(s) which have reached the Quarter final stage at Inter-Collegiate sports competition conducted by either the University or any Government authorized sports agency; or (b) has secured one of the eight places in order of merit in an individual sports event conducted by the University; or (c) has represented the University in sports events either at the Inter- State, Zonal or at the National/International level in the same academic year, and provided it is recommended by the Head of the concerned section and certified by the Head of the Institution.
 - d. These ten earned grace marks can be applied as per the following

specifications as listed hereunder

1. The earned grace marks are to be applied before the procedure of general gracing.
2. If a student does not clear one or more components of a course, the benefit of grace marks shall be granted to the extent of 8% of the maximum marks allotted to the said component of assessment (CA/SEE/ Practical) of that course.
3. A student whose total marks in a course falls short of securing an 'A+' or 'O' grade can earn grace marks which can be no more than 4% of the total marks of the said course. The total gracing marks under this ordinance cannot exceed 2% of the total marks of the examination.
4. **Grade improvement gracing is applicable only for those students who have passed all the courses without using any gracing**
5. If the benefit of grace marks is not availed in any of the above-mentioned specifications, a value of 0.1 will be added in the final grade to the CGPI. However, if the benefit has been availed for passing a said Course or Courses, the same may be proportionately deducted from the total grade point e.g. 0.01 shall be deducted from the final grade, for every one mark that has been awarded to enable passing a said Course or Courses.
6. Grace marks awarded for any one of the above activities will not be further eligible to be counted for the award of scholarships, prizes, medals or any other such award.
7. Rules related to gracing under the above-mentioned activities shall be applied first, and the same will be reflected separately in the Grade card of the student using 'at the rate of' sign (@).

General Grace Marks Criteria:

In the situation a student requires an increment in marks either to pass the Course or to improve the Grade obtained, but does not qualify under the purview of "Earned Grace marks", the following norms will be followed to decide the merit of the case:

➤ Grace Marks for Passing a course:

1. The provision of benefit of total grace marks will be up to a maximum of 2% of the grand total per Semester e.g If the grand total is 450 the total grace marks that a student can get is 9.
2. The benefit of grace marks shall be granted to the extent of 8% of the maximum marks allotted to the component of assessment (CA/SEE/

Practical) of that course in which the student has not passed.

3. Grace Marks availed for passing a said Course or Courses as the case may be, will be reflected in the Grade Card using the 'dollar' sign (\$).

➤ **Grace Marks for students with learning disability:**

Students with learning disability can get a maximum grace of 20 marks for passing in different Courses. It will be reflected in the Grade card using the 'similarity' sign (~)

➤ **Grace Marks for Improvement of Grade:**

- a. **Higher Grade per Course:** A student whose total marks in a Course falls short of securing an 'A+' or 'O' grade can earn grace marks which can be no more than 4% of the total marks of the said Course. The total gracing marks under this ordinance cannot exceed 2% of the total marks of the examination.
- b. **Grade improvement gracing is applicable only for those students who have passed all the courses without using any gracing**
- c. Grace Marks availed for securing a higher grade in a said Course or Courses as the case may be, will be reflected in the Grade Card using the 'asterisk' sign (*).
- d. **Higher Grade in a Program:** A student who passes in all Courses in a said examination without having availed the benefit of Grace marks, but whose total number of marks fall short of securing either an 'A+' or 'O' grade by such marks which is not more than 1% of the aggregate marks of that examination, or up to 10 marks, whichever is less, shall be given the benefit of the required marks to get the next higher grade as the case may be.
- e. Grace Marks availed for securing a higher grade in a program as the case may be, will be reflected in the Grade Card using two 'asterisk' signs (**).

➤ **Condonation**

In the event that a student is **unable to secure the passing marks in only one Course but has passed in all other Courses without availing the benefit of grace**, his/her deficit of marks in such a Course maybe condoned by not more than 2% of the total marks of the examination. A student can get a maximum of 6 marks on a component of 50 marks and a maximum of 3 marks on a component of 25 marks.

Condonation of deficit marks will be reflected in the Grade Card using 'hash tag' sign (#).

GRADE CARD

The College follows a **10-Point Grading Scale**, consisting of a Semester Grade Point Performance Index (SGPI) and a final Cumulative Grade Point Performance Index (CGPI). Grade cards will be issued each Semester. Following is the Grading Scale for the same:

Percentage of marks	Grade	Grade Point
Between 80 and 100	O (Outstanding)	10
Between 70 and 79	A ⁺ (Excellent)	9
Between 60 and 69	A (Very Good)	8
Between 55 and 59	B ⁺ (Good)	7
Between 50 and 54	B (Above Average)	6
Between 45 and 49	C (Average)	5
Between 40 and 44	D (Pass)	4
Less than 40	F (Fail)	0
Absent	F (Fail)	0

Earning Credits

A student will be considered to have completed a Course successfully and earned the credits if he/she is able to secure any Letter Grade in the range 'O' to 'D'. The Letter 'F' in any Course implies the inability of the student to clear the said Course and hence no Credits will be earned.

Computation of SGPI and CGPI

The College adopts the following procedure to compute the Semester Grade Point Performance Index (SGPI) and the Cumulative Grade Point Performance Index (CGPI) as per the recommendations of UGC:

- a. SGPI of kth Semester (Semester 1 to Semester 6) is denoted by S_k and is the ratio of sum of the product of the number of Credits and Grade points, to the total number of Credits of all Courses which have been registered by the student, i.e.,

$$S_k = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

Where C_i is the number of Credits of the ith Course, G_i is the Grade points scored by the student in the ith Course, and 'n' is the number of Courses in that semester.

- b. CGPI is calculated in the same manner by taking into consideration all the Courses 'm' over all the Semesters of a Program,

$$\text{CGPI} = \frac{\sum_{i=1}^m C_i G_i}{\sum_{i=1}^m C_i}$$

- c. The SGPI and CGPI shall be rounded off to 2 decimal points.

PROMOTION RULES:

All students will be automatically promoted to the next semester. However, if a student plans to exit at the end of a year or 2 years he or she would have to clear all courses and earn the required number of credits according to the UGC guidelines. Similarly, to earn the degree at the end of 3/4 years the student would need to earn the required number of credits according to the UGC guidelines.

