YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	JAI HIND COLLEGE
• Name of the Head of the institution	Dr. Ashok G. Wadia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02222041095
• Alternate phone No.	02222040256
• Mobile No. (Principal)	9820612400
• Registered e-mail ID (Principal)	contactus@jaihindcollege.edu.in
• Address	23-24 Backbay Reclamation, 'A' Road, Churchgate
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400020
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	03/04/2018
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the IQAC Co-ordinator/Director	**Dr. Sreela Dasgupta**	
• Phone No.	**02222040256**	
• Mobile No:	**9833808191**	
• IQAC e-mail ID	**jhc.iqac@jaihindcollege.edu.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.jaihindcollege.com/aqar/2021/aqar-report-2019-20.pdf	
4.Was the Academic Calendar prepared for that year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jaihindcollege.com/important-notices/2021/Academic-Calendar-2020.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.41**	**2003**	**29/04/2003**	**28/03/2010**
Cycle 2	**A+**	**3.26**	**2010**	**28/03/2010**	**27/03/2015**
Cycle 3	**A++**	**3.52**	**2016**	**19/01/2016**	**31/12/2023**

6.Date of Establishment of IQAC	**05/12/2005**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Jai Hind College Autonomous	RUSA	MHRD	16/10/2018	500
Jai Hind College Autonomous	Autonomy	UGC	20/03/2018	20
Jai Hind College Autonomous	STAR	DBT	26/02/2018	63
Jai Hind College Autonomous	FIST	DST	23/07/2015	70

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conduct of Academic and Administrative Audit Webinars with students for mental, physical and intellectual well-being during lockdown,

workshops/webinars with faculty on various academic, skill development, training teachers for conduct of lectures on virtual mode Design of Examination Process, Conduct & Question Paper Pattern on a digital mode Assessment of achievement of the institution in skill development and innovation by enrolling for ARIIA

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Implementation of Aspects from NEP	Enhancing the activities of Skill Hub Centre by registering at IIC
Increasing Industry Academia linkage	Design of New Program: BBA – Integrated with TCS
Identify strengths & weaknesses in the autonomous system	360o Institutionalized Feedback system from all stakeholders
Enhancement of academic excellence parameters	Conduct of entrance exams for all post graduate program as well as self financing undergraduate programs
Robust Institutional Developmental Plan to enhance transparency and empowerment	Hierarchical Structure of Administration

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	21/08/2021

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
26/12/2018	**26/12/2018**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **25**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **4487**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **1379**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3   **8755**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **871**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **95**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**25**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**4487**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**1379**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**8755**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**871**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**95**

File Description	Documents
Number of full-time teachers during the year:	
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**59**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**0**
4.2 Total number of Classrooms and Seminar halls	**57**
4.3 Total number of computers on campus for academic purposes	**318**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**109.92174**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Jai Hind College has developed its curriculum in accordance with the Autonomy objectives based on the Vision and Mission of the institution with focus on local, national, regional and global developmental needs. An outcome-based syllabus is framed based on the suggestions from the stakeholders. All departments propose revisions in the curricula after carefully identifying the emerging national and global trends as well as the local needs, and the changes are ratified by the BoS and all other statutory committees. Improvisations in content are based on contemporary

issues such as environmental sustainability, ethical conduct, entrepreneurial skills and gender sensitization as also newer avenues in job sector, research models, industry practices and so on. All departments frame Program Objectives based on the issues addressed in the syllabus content which are then mapped with the Course Learning Outcomes to assess the attainment factor. This approach ensures the robust development of the curriculum as per contemporary trends in social and work-place context.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

283

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution aims at providing a well-rounded education for the holistic development of the students. The Institution encourages the inculcation of humanitarian values, societal orientation, an understanding of citizens' rights, ecological awareness, development of a scientific temper, and sensitization towards vulnerable groups in society. The Departments have developed several courses and continuous assessment activities that align with these relevant concerns and cater to contemporary trends observed in social and workplace contexts. These cross-cutting issues are also the focal point for several workshops, seminars, webinars, and guest lectures organized by the Departments for the students across streams. There is also a focus on the theory and practice of professional ethics and etiquettes through the study of effective communication skills and nuances of relationship management in organizations. The courses and related activities

also provide the domain knowledge with corresponding assessment patterns as per the industry requirements that hone the students' professional readiness.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

305

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

444

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.jaihindcollege.com/AQAR-2020-21/1.4.1-Stakeholders-feedback-report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.jaihindcollege.com/AQAR-2020-21/1.4.2-Feedback-and-Action-Taken-Report.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4487

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as

per the reservation policy during the year (exclusive of supernumerary seats)

141

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The assessment of learning levels is done by continuous assessment as well as by semester end examination. The students are assessed not just on the marks they score but also based on their active participation and interaction in class. We then try to pair slow-learners and advanced learners so as to facilitate Peer-Learning. Slow learners from each batch are provided with support mechanisms like Revision session after class, discussion on difficult topics, practice tests. Advanced learners are encouraged to undertake activities like referencing research papers on a topic of their interest, Special coaching for PG entrance exams and writing SOPs.

Most students approach faculty after college hours via E mail / telephone to avail help on personal or group level. Additional reference in the form of Suggested readings is given for the advanced learners.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	**4487**	**97**

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teaching and learning should be a dynamic and enriching experience for both the teachers as well as the students. This involves the use of different pedagogy to bring forth the understanding and relevance of the topics covered in the syllabus as much as giving the students an opportunity to express themselves, build teamwork, facilitate an independent opinion forming and question the concepts and topics from a rational, logical bent of mind. In this context, different programmes such as B.A, B.com and B sc. And the numerous courses under these programmes use a range of student centric methods. The humanity courses under B.A make extensive use of classroom discussions, debates, role play, flip learning techniques, use of documentaries, open ware softwares and review of research papers. The B.com departments use some of these techniques in addition to crosswords, poster making, use of Excel for solving sums and use of problem-solving assignments for quantitative subjects. The use of these techniques has a positive influence on developing a higher order learning skill of the student.

The designing of these different teaching techniques is done by the individual teacher and or department while keeping in context the teacher student ratio as well as the experience of the teacher with a particular experiential learning technique used previously.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The ICT – ENABLED tools and online resources are the new age enablers of teaching and learning. Especially in the post Pandemic teaching when classes were taken online, the use of these ICT tools has increased rapidly. The most frequently used tools are videos, online research papers, use of Powerpoint presentations, Jam board, G-suite, Google forms, quizzes and SWAYAM Portal.

These online tools have strengthened the teaching pedagogy at the

same time making it effortless and interesting. Online tools aid the teaching effectively and generate interest in learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.jaihindcollege.com/AQAR-2020-21/2.3.2-TLE-(links-used).pdf
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

97

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is meticulously planned by the Academic Heads, the Controller of Examination and the registrar in consultation with the Principal keeping all key days such as semester end exams, internal assessment, practical exams, supplementary exams and public holidays in mind. The calendar is made keeping the important dates such as admission dates, term end and start dates etc listed by the University of Mumbai in consideration too. The Academic Calendar is shared on the college website in the beginning of the academic year so that all stakeholders can have access to it. All college committees and departments plan their teaching, assessment, co-curricular and extra-curricular activities schedules based on the calendar. The Exam Unit ensures that the dates announced for assessments, in particular, are adhered to as that helps in streamlining the entire teaching, learning and evaluation process. The institution has provided the faculty with a digital planner format which is used for making the teaching plans - week wise for each semester.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

46

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

30

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

46

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

~30 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

13

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The entire process of examination has undergone a digital transformation in 2020-21. All semester end exams and supplementary exams have been conducted online smoothly through OFFEE. Institution has adopted this online testing platform for Continuous Internal Assessment since 2018. OFFEE is a browser-based portal which can work easily on any desktop, laptop, tablet and mobile, with low configuration, and that makes it a user friendly and efficient EMS. Online proctoring mechanism via continuous snapshots of the students and an automatic warning system for those attempting to minimize screen is effectively used. Results are processed digitally using advanced software which ensures accuracy and timely declaration of results. All exam related information, notices, forms and consolidated results are put up on the college website for easy access to all students. Students can send all grievances and queries regarding exams at a centralized email id and receive prompt response by a dedicated

team. By integrating IT into all procedures and every step the EMS has been streamlined and all types of errors have been minimized; turnaround time for all processes has also been greatly reduced.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the Programs offered by the institution have defined Program objectives and outcomes. All the courses under the programs are designed with clear outcomes. All the program outcomes and course outcomes are available on the website in the curriculum. The teachers are trained for designing the curriculum as per Learning Outcome based Curriculum Framework (LOCF) via workshops. The trained teachers further impart their knowledge to the peers. The students during admission counseling are encouraged to see these course outcomes to decide their subject option. This has helped the students as they are better equipped and know what to expect from a certain course. It has helped in formulating graduate attributes and qualification descriptors. LOCF provides a more holistic experience for the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Program Learning Outcomes provide direction in curriculum design, instruction/delivery and conduct of assessment, its measurement can be done through identification of related Competencies and Performance Indicators (PI). Individual courses are mapped by the

respective department based on direct and indirect mode and a score card is created. Examination result is the direct mode and students' survey is the indirect mode. The procedure for attainment of PO, PSOs and Cos is based on the UGC report on "Evaluation Reforms in Higher Education Institutions". {https://www.ugc.ac.in/ebook/EVALUATION%20ENGLISH.pdf}

Each Department must fill in data in the Excel file format provided, which then automatically calculates the overall outcome attainment for the course. The following steps are followed-

(a) Details of all courses for each semester of the program are filled in.

(b) The mapping of contributions for each Program Specific Learning Outcome of each course based on course outcome is done.

(c) Examination results with separate marks of internal and Semester End Exam for each course is entered.

(d) Results of students' survey regarding the outcome of the course, semester-wise is done.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1338

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.jaihindcollege.com/AQAR-2020-21/2.6.3.2-Examination-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.jaihindcollege.com/AQAR-2020-21/2.7.1-Exit-Poll-for-the-Batch-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Jai Hind College (Autonomous) has prioritized academics, research and innovation culture before autonomy. Research was encouraged among the students through activities like participation in seminars, publishing research papers and encouraging faculty to undertake PhDprogrammes along with Research Projects.

Since autonomy, following features were adopted to build the research culture.

Building research capacity in faculty and the students:

One of our institutional goals is to achieve and build tangible research outcomes among the students and faculty.

Incorporation of Research component in curriculum across the disciplines:

Under this, all programmes are required to have a research component in Semester IV.

Framed a Research, IPR and Extension Policy:

The policy defines the research vision and objectives, guidelines, the thrust areas of research, regulations on plagiarism, research ethics etc.

Conference and workshops on IPR and statistical analysis:

National Conference onIPR and Statistical analysis were organized.

Started an online research meet (E shodh):

Organised national level online research meet "E-shodh" for undergraduate and postgraduate students of all streams in 2020.

Encouraged Research based internships for students:

Students worked with Think Tanks, Heritage Institutions, and Companies etc.

Set up a Research criteria committee, Ethics Committee and Extension Committee:

The college has constituted a Research, Ethics and Extension committee to propel and regulate the research environment in the campus.

Seed Money for PhD aspirants: Every year the institution provides the seed money to selected faculty pursuing Ph.D.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.jaihindcollege.com/AQAR-2020-21/3.1.1-Procedures-and-policies-Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1 lakh

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	[View File](#)
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	[View File](#)
List of teachers receiving grant and details of grant received	[View File](#)
Any additional information	[View File](#)

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	[View File](#)
List of projects and grant details	**No File Uploaded**
Any additional information	[View File](#)

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<u>View File</u>
Institutional data in Prescribed format	<u>View File</u>

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Jai Hind College has strived to build an Innovation ecosystem and consistently been bringing programs to create an active flow of opportunities and occasions where students could interact with the industry and gain insights and enhance their creative and innovative skills. College endeavoursto have effective transfer of

knowledge.

The Jai Hind College (Autonomous) Incubator and Accelerator Centre is a safe harbor for young business ventures grappling in their start-up stage.The centre has brought the several workshops in the academic year 2021 such as Mission Innovation (Competition), Brands and Branding with Landor, etc.

Case Study Cohort brought by the centre focussed on acquainting students with business case studies and inspiring them to innovate and think out of the box.

Global E-Summit 2021 brought for students the competition on Entrepreneurship and held sessions on brand building, lateral thinking, design thinking, start-up India, Fintech and The Future of Finance and personal financing.

Xplore: To ignite the spark of scientific innovations among science students, the college conducts the event "Xplore" to showcase research projects & innovative products, posters of recent path breaking global innovations and developments in fundamental sciences. The college invites students from nearby schools to view the exhibits so as to popularise science. Waste recycling: The college encourages waste reduction among the young generation and most ofthe data is shared digitally. The institution has maintained a Bio Compost facility. E-waste collection drives conducted to recycle electronic scraps.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

75

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://www.jaihindcollege.com/AQAR-2020-21/3.4.2.2-Number-of-teachers-recognized-as-guides-during-the-year.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

3

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Chemistry:

The event was organized for the students of Swami Shyamananda High School, Ghatkopar to popularize Science & its curiosity among them by delivering a lecture and doing fun activities with them on 5-12-2020 with 55 students

School students were shown videos by the students of Tybsc.

Purpose:

To channelise the importance of science through sharing various experiments & therefore creating a sparkle within the students for knowing more about Science & the field it offers.

Microbiology:

SY students made presentations on the role of Microbiology in day to day life and careers in microbiology. Gmeet sessions were conducted for school students of St Peter's and Abhinav Vidya Mandir in Mumbai

On 10/11/2020 Microbiology Dept organized 'Digi-Diwali'- an initiative to bring together traditions & technology for a celebration.

Purpose:

To create awareness about air pollution due to bursting of firecrackers & its impact on the lives of corona positive patients.

History:

SYBA B Division FC students in July 2020 made a short video

with statistics & research on the topic - Impact of Covid 19 and lockdown on the Vulnerable sections in Society

161 students participated in this activity

Purpose:

To sensitize students towards the impact of Covid- 19and lockdown on Vulnerable sections in society.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

19

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

36

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1212

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

107

File Description	Documents
Copies of documents highlighting collaboration	[View File]()
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File]()
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File]()
Any additional information	[View File]()

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure and physical facilities for teaching-learning. Between the two buildings on the college campus, the college accommodates 49 classrooms, 17 laboratories for subjects such as Physics, Chemistry, Biology, Biotechnology, Botany, IT and Psychology. (Size and specific equipment in each lab to be mentioned here) The number of computers used by the staff and students is approximately 288 for online and in-class instruction of students from Arts, Science and Commerce, besides the many self-financed courses such as BMM, BBI, BVoc, BAF, etc. Smart boards have been installed in 6 classrooms on campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

As the college has expanded its usage of the Sheila Raheja Building since 2014, it has accommodated a variety of cultural activities conducted for stakeholders in the college. Yoga sessions are conducted on a large scale in the basement comprising of a floor spanning 1245 sq.feet. The basement has a well-equipped gymnasium which caters to the requirements of the students. Basketball nets allow for students to shoot the hoop while a common room caters to indoors sporting interests such as chess, carrom and table tennis. The college auditorium can host 526 people within its walls while the Audiovisual room can host 120 guests and students for college meetings, seminars and workshops.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

109.92174

File Description	Documents
Upload audited utilization statements	[View File]()
Details of Expenditure, excluding salary, during the years	[View File]()
Any additional information	[View File]()

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a seating capacity for 25 staff and 120 students. It has purchased the following ILMS software upto date.

It is partially automated and has increased its level of automation in the following manner:

Year: facility- 2002 Library Automation – Bookworm Software

Year: facility- 2012 SLIM Software Introduced

Year: facility- 2013 SLIM Software Partially Automated

Year: facility- 2014 SLIM Software Fully Automated

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources   **B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.25080

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

263

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has a working IT policy subdivided into- IT purchases/support, website, email and infrastructure. IT purchases are handled by a purchase committee which follows the purchase policy for procurement of IT infrastructure from the annual allocated budget. The college also provides IT support to staff and students on campus in laboratories, classrooms, and library. Channels have been created to address tech problems, if any, and are handled by the IT team. Periodic audits are conducted to

validate the inventory and make sure that the infrastructure is up to date and in working condition. The college website is maintained by an external agency. A website committee headed by Mr. Wilson Rao, the college IT administrator, facilitates all updates on the college website. The college has subscribed to google workspace and under that emails have been provided to teaching and office staff of the college. Policies are in place for sending & receiving official communication to the workspace accounts. The college IT infrastructure is also governed by policies like restricted use of USB ports and LAN network (wired and wifi). Hardware Firewall is active in the college network & scans the browsed content real-time thereby providing cybersecurity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4487	225

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing

A. All four of the above

System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

109.92174

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Jai Hind College is housed in 2 buildings. There are 55 classrooms most with Air-conditioner and IT enabled, 6 classrooms being Smart Classrooms. The allocation of classrooms is coordinated by the Registrar. Vacant classrooms are outsourced for which college earns revenue. The same is utilized for improvement of infrastructure.

College has appointed an Admin officer for campus maintenance. College has entered into AMC for maintenance of Elevators, Air conditioners, Electrical Fittings & Equipments, Pest-control, Fire Extinguishers, Water Pumping, Solar Panels, Computers and IT related equipments and software, Lab Equipments, Projectors, Internet and Intranet facilities etc.

The College Administration is well organized with demarcation of responsibilities starting with Principal, Academic Heads, Controller of Exams, Vice-Principals, HoDs/cooridinators, Registrar, tFinance Officer along with Administrative and Clerical staff are all assigned specific job responsibilities. The office

has a student centric, friendly approach. A list of student "charter of services" is displayed on the campus.

The college is extensively covered under CCTV Surveillance and has Security staff on duty.

The college also has disciplinary committees Ragging Prohibition Cell, Grievance Redressal Committee and Internal Inquiry Committee (ICC) in line with Vishaka Guidelines and POSH Act. Hence the college has institutionalized various processes and Best Practices which have made Jai Hind a "Sought after" College by both students and parents.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

45

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

30

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.jaihindcollege.com/AQAR-2020-21/5.1.3-Capacity-development-and-Skill-enhancement-activities-for-students.pdf
Details of capability development and schemes	View File
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1518

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

48

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

68

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

15

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

23

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Chairperson - Dr. Ashok Wadia

Head Co-ordinator - Dr. Haseena Sayed

Teacher Co-ordinators - Ms. Niloufer Kotwal, Ms. Yasmin Singaporewala-Kadiani

Mentor - Mohit Dewan (TYBA)

General Secretary - Hassanul Haque (TYBVoc-SD)

Deputy General Secretary - Laveena Uchil (TYBCom)

Supervisor - Rushabh Chheda (SYBSc), Akshat Bhatia (TYBAF)

The student council is the prime student body of Jai Hind College, with representatives of all courses across years. It bridges students and management through representatives taking feedback from classmates, ensuring problems are solved after regular meetings with the Principal. It helps maintain academic activities, coordinates with cells/societies of college, and ensures smooth functioning of events in college.

Activities for 2020-2021:

- Admission Process of Degree and Junior College.

- Supporting VCAN (V Citizens Action Network) as Campus Ambassadors.

- Assisting Entrepreneurship Cell in activities.

- Participated Examination audit to highlight problems and provide solutions.

- Seminar and Workshops conducted with Wellness Cell and NSS.

- Republic Day, Independence Day and Teacher's Day Celebrations with SDU and NSS.

- Helping in AAA/AA Card Sorting of students.

- QR code activity (students scan QR code put up in college to convey query/suggestion to administration)

- Hosted the online talk show series 'My Dream My Journey' .

- Organized online campaign "Innovation in Isolation" where students showcase skills and talents.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.jaihindcollege.com/student/student-council.html

5.3.3 - Number of sports and cultural events / competitions organised by the institution

13

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Associationis not yet registered as a separate entity & continues to function under the umbrella of the SEA. However, the registration process will be taken up in the near future.

The Alumni of the college contribute in terms of beinginvolved in BoS and guest lectures.

The Alumni association publishes a newsletter every 3 months with is uploaded on the college website. (Link provided in additional information)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	<u>https://www.jaihindcollege.com/media/alumni-newsletter.html</u>

5.4.2 - Alumni's financial contribution during the year   **E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

In keeping with the Vision and Mission statement to provide world-class education and be the institution of choice for students and employers, the college constantly tries to explore possibilities of linkages with industry and other institutions of repute, for introducing courses, curricular and co-curricular, to maintain global standards. To put these plans into perspective action, an Academic Calendar is prepared in consultation with the Autonomy Steering Committee comprising of the Principal, the three Academic Heads, Vice Principal of Atrs, Science and Commerce streams, the Controller of Examination and Registrar. The Chairpersons of various co- and extra- curricular committees create an atmosphere of holistic development for students. Regular faculty meetings are conducted to address any issue in implementation and feedback is taken of the processes deployed. Such interactions also take place with the administration and non-teaching staff which ensure all a platform to voice their opinions towards governance. Meetings ensure dialogue, feedback and discussion. Conduct of such meetings with various sections is a notable practice of decentralization and participative management whereby all have a platform to voice their concerns and contribute to governance. There is therefore a decentralization and diffusion of power through a vertical and lateral hierarchical system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jaihindcollege.com/important-notices/2021/Academic-Calendar-2020.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Jai Hind College (Autonomous) has, as an institution, always fostered the values of leadership and initiative among staff and students. It has never vested power with a single individual such as the Principal or a trustee or Management Board Member. We have dedicated committees with a composite mix of staff members and students from different streams, and from both Junior College and Degree College, participating in the decision-making processes and their execution, such as the Social and Dramatic Union, Literary and Debating Society, Magazine Committee, Gymkhana, and College Cultural Fleet. This ensures decentralization and diffusion of

power within the College.

A case study by way of example would be the Online Teaching Task Force in Degree College, LMS Committee in Junior College, and the Student Council, and their role in facilitating the online teaching-learning process. The two teams of teachers in Degree and Junior College had peer mentoring by colleagues on online teaching, with dedicated sessions, a Google Classroom, and constant support and interaction with teachers, and even the Exam Committee later on. The Student Council made special videos to guide students about documenting the Additional Academic Activities, and also helped with online admissions and thus led from the front

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jaihindcollege.com/student/student-council.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has worked on various aspects of autonomy in keeping with the vision of the institute- to provide quality education and assist in the all-round development of students with key skills at par with global standards. The administrative team of the institute is involved in planning and all the stakeholders assist in its implementation. IQAC & the Autonomy Steering Committee articulate the strategic short-term and long-term plans to achieve the institutional goals.

With the announcement of New Education Policy, the college started preparing to implement various aspects of NEP. Stage-wise actions were planned viz- recognition of skill sets from graduate attributes of courses, reframing syllabus in accordance with the LOCF guidelines, classifying courses of the program based on the type of skills to align with the academic bank of credits. In this regard, the activities of Skill Hub Center have been enhanced by registering at IIC. The year also marked the continuation of

industry-academia linkage by design of new BBA program integrated with TCS in addition to the M.Sc. Big Data program started in the previous year. The institute also built up a robust 360 degree feedback mechanism from all its stakeholders to deploy strategies based on the feedback.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.jaihindcollege.com/AQAR-2020-21/6.1.2-and-6.2.1-Strategic-plan-and-deployment.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College envisions effective, efficient governance through diverse dedicated posts, committees, and the multi-pronged IQAC. There are a number of administrative positions, such as Principal, Vice-Principal (Arts), Vice-Principal (Commerce), Vice-Principal (Science), Academic Head (Arts and Commerce), Academic Head (Science), Controller of Examinations, in addition to Heads of Departments in the aided section, Co-ordinators in the unaided section and Chairpersons of various committees. There is a dedicated Exam Committee for Junior College and Degree College, in addition to dedicated Unfair Means Committees. The IQAC too is sub-divided into seven sub-committees for each criterion. In addition to the IQAC Chairperson, there are two Deputy Chairpersons for smooth functioning and coordination. A practice to decentralize power and ensure participative management is to have committees for dedicated purposes for efficient and effective governance, and a composition of members from different streams as well as a mix of junior and senior members, seniority wise, in addition to members from both Junior College and Degree College. Some examples would include the College Magazine Committee, the Women's Development Cell, the Social and Dramatic Union (the college cultural wing), the College Cultural Fleet with all the Language Societies, the Canteen Committee, and the Sindhi Circle.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.jaihindcollege.com/AQAR-2020-21/6.2.2-Organogram.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

TEACHING STAFF:

- **Promoting participation in FDPs and short-term courses as it is now a mandatory requirement for CAS.**
- **Organizing various short-term course in collaboration with HRDC for knowledge upgradation and skill development**
- **Travel grant for attending Seminars/ Workshops/ Conferences**
- **Duty Leave granted for attending various administrative and education-related programs/ events**
- **To promote research culture amongst faculty, Nanik Rupani funding is granted for teachers actively pursuing PhD**
- **Admission opportunity to children of employees.**
- **Group Personal Accident Policy of Rs 5 lakh for employees,**
- **Executed CAS increments in Govt Grants,**
- **50% Fees Waiver for wards of staff,**
- **Ex Gratia from Management after superannuation,**

NON-TEACHING STAFF:

- Promoting completion of formal education till Degree is awarded
- Organizing special workshops for Non Teaching staff for knowledge and skill development.
- Financial support during medical emergencies
- Providing employment to relative of a deceased staff member
- Admission opportunity to children of an employee
- Subsidized canteen facility (Non Covid Times)
- Group Personal Accident Policy of Rs 5 lakh for employees,
- 50% Fees Waiver for wards of staff,
- Ex Gratia from Management after superannuation,
- Salaries on 5th of every month irrespective of grant received from Govt,
- Facilitated loans from various banks with EMI deductions from Salaries,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

86

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institute conducts annual internal and external audits and any audit objections are resolved by the Finance Committee. Both Internal / External audits were conducted in the year 2020-21. The External audit was carried out by M/s NA Shah Associates LLP - Statutory Auditors while the internal auditors for the institute were M/s HO Sharma & Associates. The audit reports were presented & discussed in the Finance Committee meetings. A standard operating procedure is followed by the accounts department for all financial transactions. The college has well delineated accounting structure for the funds received from government grants and the funds generated by the institute. A hierarchical authorisation of expenditure helps to keep the system in check. The transparent policies regarding finance and presence of multiple checkpoints have been instrumental in making the exercise of audit of accounts a smooth one.

In general, no objections are usually raised during the audit process. However, if any Audit objections are found or raised, they are settled prior to filing annual returns. The audit

objections are discussed and resolved in Finance Committee Meeting - which consist of Board Members, Senior Faculty Members (CA), Principal, Registrar & Finance Officer of the Institute.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.01

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilisation of resources – monetary and otherwise

1. Through intellectual growth as guest speakers, on board as member of BoS, IQAC, Academic Council

2. Through employment opportunities

3. Through skill development as internship opportunities

4. As Visiting faculty

From alumnus, industrialists, government funded programs, industrial houses, national institutes of repute

5. Government funds such as Major and minor research projects, DST-FIST. DBT STAR, RUSA, AUTONOMY grant, Best College Award, BVoc grant

6. Minor research projects from university

7. Tie-ups and collaborations such as MTDC, Thomas Cook, IRM

8. Exchange programs with other universities such as Carleton student Exchange program

Optimal utilisation of resources

9. IQAC brainstorms and chalks out plan of action which is thereafter implemented.

10. Upscaling classrooms of New Age with Smart Boards, Projectors to help in TLE

11. Introduction of Value addition courses, co-curricular courses to enhance quality

12. Focus to provide benefit to maximum beneficiaries

13. Strategy – Student-centric approach

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

As post-accreditation quality initiatives, the Institute has worked towards promotion of research culture and developing research aptitude among faculty and students. Jai hind college has received DST-FIST and DST-STAR grants, which was used to strengthen our center for research, labs and other facilities. Research committee was formed and Research Scholars' meet, IPR and Research methodology workshops were conducted. Faculties were encouraged and guided for various research grants under government schemes. Research component was added for students as the project work in semester IV.

Promotion of Self-employment through Innovations and Start-ups. Course on "Foundational course in Entrepreneurship" in collaboration with Wadhwani Foundation was designed which focused on creation of prototype and early customers. Virtual Business Case Study competition (The Case study Cohort -CSC) supported by National Skill Development Corporation was organized. CSC weekly newsletter was launched and National competition was organized to enhance creative problem solving skills in association with NSDC and The American Indian Foundation Trust. A Podcast series by "The Pioneers Conclave" was started which included Byte sized digital podcasts, comprising exhaustive and inspiring stories of successful individuals and industry leaders. Exclusive sessions based on start-ups was organized such as 'Blogging as a business aid', IPR, 'Diagnostic Sessions' etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Jai Hind College has annual goal-setting and goal-review activity. This allows teachers to envision and reflect on their teaching and the students' learning. The institution reviews this practice and mentors/advises teachers if needed. A 360-degree feedback mechanism is in place to help realize the need for organizing activities for the professional growth of faculty members. In addition, the Principal and IQAC encourage teachers to attend various Faculty Development Programmes on pedagogic methods to equip teachers with the skills & tools for online teaching. Additionally, both staff and students were encouraged to pursue courses on platforms like Coursera and Swayam, for self-development and updating skills and knowledge.

The IQAC monitors quality parameters in TLE periodically. This year, during the Pandemic, the examination was conducted in proctored online mode. To ensure the inclusion of higher-order thinking, there was subjective section, and questions were set based on Bloom's Taxonomy. Teachers also undertook an analysis of question papers to review the performance and attainment of learning outcomes for various courses in their Department Programmes. By having both objective and subjective assessment, a

fair balance was maintained and students, did not lose out on critical thinking and writing abilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.jaihindcollege.com/AQAR-2020-21/6.5.3-Autonomy-progress-report-2020-21.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Department of Political Science organized a webinar on 'Feminism' on 16th October 2020, attended by 100 participants. The lecture was delivered by Ms. Aanchal Jain, the founder of "Thought Project" with special emphasis on 'Intersectionality'. NSS unit had organised an event called "Gender Sensitization" on 22nd October 2020 for the NSS volunteers. On 27th September, 2020, SDU

recorded its first episode - released in 2 parts - for the talk show 'Not another story'. The episode revolved around the LGBTQ+ community. 'It's a Girl Thing' on March 6 and March 8, 2021 - webcast on Facebook Live - 980 viewers. This was a national level event, held in collaboration with MVM and NSS. April 2021 - Endometriosis Awareness Drive through sessions on FB Live by WDC and the Student Council, with VCan Foundation. Video making assignment (CA2) for SYBA Foundation Course class on various issues including that of gender sensitization. Talk on Gender Implications of COVID 19-Women, Labour and the Informal Sector (For History and BVoc TTM)

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jaihindcollege.com/AQAR-2020-21/7.1.1-Annual-gender-sensitization-action-plan.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management: The solid waste is segregated as dry and wet waste. For plants and leaves, a shredder has been constructed and used. Much of the wet waste if can be used in composting is subject to vermicomposting.

Liquid waste management: Not available (connected with Municipal sewage system).

Biomedical waste management: No

E-waste management: Didn't happen because of the lockdown.

Waste recycling system: Have installed a plastic bottle crushing unit outside canteen.

Hazardous chemicals and radioactive waste management: Departments such as Chemistry recycle and reuse many chemicals using recovery bottles (for individual chemicals). These can be used for qualitative analysis. Solvents are recovered by distillation and re-distillation. They follow green-chemistry (Environmental friendly solvents), Corrosive chemicals are decanned to separate cans.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**

5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software,

B. Any 3 of the above

mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is a very sought-after educational destination for students from diverse backgrounds. As much as 30% of the student population are from other states, belonging to different cultures, and languages. Also, various societies are available such as the Sindhi Circle, Hindi Parishad, which helps students learn about other cultures and have a healthy exchange of views and opinions. Societies such as the Marathi Vangmay Mandal help students learn and appreciate the culture of the state of Maharashtra. World tolerance day was organised by the NSS on 16th November 2020 and had 45 participants. Entrepreneurial Idea Awards has been created to support entrepreneurial activities of differently-abled.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Through its various departments, societies and cells, the institution provides opportunities for inculcating National values in the students and staff regarding their rights, duties and responsibilities thus contributing to developing good citizens. A webinar on 'Fake News & Artificial Intelligence: Threat to

Democracy' was organised on 17th August 2020. A webinar on the 'Kesavananda Bharti Case' was organised on 23rd February 2021. An online Annual Students' Seminar on the theme "Media as the Fourth Pillar of Democracy: A Reality Check" was organised on 24th February 2021. Constitution Day was celebrated on 25th November 2020.

Gandhi Jayanti peace week was organised between 2nd – 9th January 2021.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

E. None of the above

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various activities have been conducted by the institute to

commemorate important days:

- ○ **"Xplore" by Science Departments on 28th February 2021 on National Science Day.**
- ○ **Political Science Dept.: "United Nations at 75'" on 24th October 2020.**
- ○ **Library organised two virtual book displays of Mahatma Gandhi and Dr. A P J Abdul Kalam.**
- ○ **Celebration of World Oceans' Day on June 8, 2020.**
- ○ **Online Leadership Training Camp from 11th – 18th July 2020.**
- ○ **Independence Day on 15th August 2020 in online mode.**
- ○ **Session on 'Indian Constitution Day' on November 26, 2020.**
- ○ **1st December 2020 World AIDs prevention day.**
- ○ **World Human-rights day on 10th December 2020.**
- ○ **Gandhi Jayanti peace week 2nd – 9th January 2021.**
- ○ **Republic Day on 26th January 2021.**
- ○ **April 16, World Haemophilia Day**
- ○ **The Rotaract Club at Jai Hind College celebrated Guru Purnima on 24th July 2020.**
- ○ **Celebrated Cheekh from 8th March 2021 on International Women's Day and raising voice against women trafficking.**
- ○ **Fest Voyage: World Tourism Day 2020.**
- ○ **SDU organized Online Teachers' Day.**
- ○ **Sindhi Circle: 18th December 2020, The Minority Rights Day**
- ○ **27th February Marathi Bhasha Gaurav Din**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Science awareness program:

Objectives: To promote scientific temper and awareness of science amongst school students.

Context: Coordination with school

The Practice: The students of SYBSc were distributed in groups of 5 students. Each group made a presentation on the role of Microbiology in day-to-day life and interacted with school students through Google meet. School students from standard 8th, 9th and 10th were invited.

Evidence of Success: Number of beneficiaries increased and the activity was extended to school in UP.

Problems Encountered: The follow up activity couldn't be done due to unavailability of lab.

Reduction of carbon footprint by use of E-resources:

Objectives: To make optimum use of e-resources for effective teaching during pandemic as it was online teaching.

Context: Issues were faced by students living in remote areas due to weak network.

The Practice: E-resources used for assessment, study material sharing, CA2 presentation, interactive teaching, conducting proctored exam.

Evidence of Success: Students' Attendance was automatically calculated on a daily basis. This seamless procedure helped us to track low attendees easily. Students' attendance was thoroughly maintained.

Problems Encountered: Initial acclimatisation to online tools by both faculty and students was required. College provided necessary training and helped stream-line the process.

File Description	Documents
Best practices in the Institutional website	https://www.jaihindcollege.com/AQAR-2020-21/7.2.1-Best-Practices.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

At Jai Hind College Autonomous, the authorities, faculty, administrative personnel and others believe that the true essence of empowerment lies in creating sustained forms of education by generating lasting opportunities in the global market.Theinstitutionhighlights that education and independent thoughts are the most effective means of breaking down prejudices and stereotypes in the pursuit of oneness and the highest good in mankind thereby, sending positive ripples across.Our sole focus is driven towards the achievement of the goals of excellence that we set for ourselves based on our Vision and Mission statements. We are convinced of the transformative power of education and our progress is captured through a continuous process of research to find innovative and effective means for the betterment of our students.OurInstitutionpromises to act as a catalyst to bring about a positive change in the minds of stakeholders for the upliftment of mankind and safety of the environment. We believe that education has the power to bring about positive transformation and we strive to design our curriculum around it.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Jai Hind College has developed its curriculum in accordance with the Autonomy objectives based on the Vision and Mission of the institution with focus on local, national, regional and global developmental needs. An outcome-based syllabus is framed based on the suggestions from the stakeholders. All departments propose revisions in the curricula after carefully identifying the emerging national and global trends as well as the local needs, and the changes are ratified by the BoS and all other statutory committees. Improvisations in content are based on contemporary issues such as environmental sustainability, ethical conduct, entrepreneurial skills and gender sensitization as also newer avenues in job sector, research models, industry practices and so on. All departments frame Program Objectives based on the issues addressed in the syllabus content which are then mapped with the Course Learning Outcomes to assess the attainment factor. This approach ensures the robust development of the curriculum as per contemporary trends in social and work-place context.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

9

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

283

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution aims at providing a well-rounded education for the holistic development of the students. The Institution encourages the inculcation of humanitarian values, societal orientation, an understanding of citizens' rights, ecological awareness, development of a scientific temper, and sensitization towards vulnerable groups in society. The Departments have developed several courses and continuous assessment activities that align with these relevant concerns and cater to contemporary trends observed in social and workplace contexts. These cross-cutting issues are also the focal point for several workshops, seminars, webinars, and guest lectures organized by the Departments for the students across streams. There is also a focus on the theory and practice of professional ethics and etiquettes through the study of effective communication skills and nuances of relationship management in organizations. The courses and related activities also provide the domain knowledge with corresponding assessment patterns as per the industry requirements that hone the students' professional readiness.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

13

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

305

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

444

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.jaihindcollege.com/AQAR-2020-21/1.4.1-Stakeholders-feedback-report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.jaihindcollege.com/AQAR-2020-21/1.4.2-Feedback-and-Action-Taken-Report.pdf
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4487

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

141

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The assessment of learning levels is done by continuous assessment as well as by semester end examination. The students are assessed not just on the marks they score but also based on their active participation and interaction in class. We then try to pair slow-learners and advanced learners so as to facilitate Peer-Learning. Slow learners from each batch are provided with support mechanisms like Revision session after class, discussion on difficult topics, practice tests. Advanced learners are encouraged to undertake activities like referencing research papers on a topic of their interest, Special coaching for PG entrance exams and writing SOPs.

Most students approach faculty after college hours via E mail / telephone to avail help on personal or group level. Additional reference in the form of Suggested readings is given for the advanced learners.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	**4487**	**97**

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teaching and learning should be a dynamic and enriching experience for both the teachers as well as the students. This involves the use of different pedagogy to bring forth the understanding and relevance of the topics covered in the syllabus as much as giving the students an opportunity to express themselves, build teamwork, facilitate an independent opinion forming and question the concepts and topics from a rational, logical bent of mind. In this context, different programmes such as B.A, B.com and B sc. And the numerous courses under these programmes use a range of student centric methods. The humanity courses under B.A make extensive use of classroom discussions, debates, role play, flip learning techniques, use of documentaries, open ware softwares and review of research papers. The B.com departments use some of these techniques in addition to crosswords, poster making, use of Excel for solving sums and use of problem-solving assignments for quantitative subjects. The use of these techniques has a positive influence on developing a higher order learning skill of the student.

The designing of these different teaching techniques is done by the individual teacher and or department while keeping in context the teacher student ratio as well as the experience of the teacher with a particular experiential learning technique used previously.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The ICT - ENABLED tools and online resources are the new age enablers of teaching and learning. Especially in the post Pandemic teaching when classes were taken online, the use of these ICT tools has increased rapidly. The most frequently used tools are videos, online research papers, use of Powerpoint presentations, Jam board, G-suite, Google forms, quizzes and SWAYAM Portal.

These online tools have strengthened the teaching pedagogy at the same time making it effortless and interesting. Online tools aid the teaching effectively and generate interest in learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.jaihindcollege.com/AQAR-2020-21/2.3.2-TLE-(links-used).pdf
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

97

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is meticulously planned by the Academic Heads, the Controller of Examination and the registrar in consultation with the Principal keeping all key days such as semester end exams, internal assessment, practical exams, supplementary exams and public holidays in mind. The calendar is made keeping the important dates such as admission dates, term end and start dates etc listed by the University of Mumbai in consideration too. The Academic Calendar is shared on the college website in the beginning of the academic year so that all stakeholders can have access to it. All college committees and departments plan their teaching, assessment, co-curricular and extra-curricular activities schedules based on the calendar. The Exam Unit ensures that the dates announced for assessments, in particular, are adhered to as that helps in streamlining the entire teaching, learning and evaluation process. The institution has provided the faculty with a digital planner format which is used for making the teaching

plans – week wise for each semester.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

46

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

30

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

46

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

~30 days

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

13

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The entire process of examination has undergone a digital transformation in 2020-21. All semester end exams and supplementary exams have been conducted online smoothly through OFFEE. Institution has adopted this online testing platform for Continuous Internal Assessment since 2018. OFFEE is a browser-based portal which can work easily on any desktop, laptop, tablet and mobile, with low configuration, and that makes it a user friendly and efficient EMS. Online proctoring mechanism

via continuous snapshots of the students and an automatic
warning system for those attempting to minimize screen is
effectively used. Results are processed digitally using
advanced software which ensures accuracy and timely declaration
of results. All exam related information, notices, forms and
consolidated results are put up on the college website for easy
access to all students. Students can send all grievances and
queries regarding exams at a centralized email id and receive
prompt response by a dedicated team. By integrating IT into all
procedures and every step the EMS has been streamlined and all
types of errors have been minimized; turnaround time for all
processes has also been greatly reduced.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the Programs offered by the institution have defined
Program objectives and outcomes. All the courses under the
programs are designed with clear outcomes. All the program
outcomes and course outcomes are available on the website in
the curriculum. The teachers are trained for designing the
curriculum as per Learning Outcome based Curriculum Framework
(LOCF) via workshops. The trained teachers further impart their
knowledge to the peers. The students during admission
counseling are encouraged to see these course outcomes to
decide their subject option. This has helped the students as
they are better equipped and know what to expect from a certain
course. It has helped in formulating graduate attributes and
qualification descriptors. LOCF provides a more holistic
experience for the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Program Learning Outcomes provide direction in curriculum design, instruction/delivery and conduct of assessment, its measurement can be done through identification of related Competencies and Performance Indicators (PI). Individual courses are mapped by the respective department based on direct and indirect mode and a score card is created. Examination result is the direct mode and students' survey is the indirect mode. The procedure for attainment of PO, PSOs and Cos is based on the UGC report on "Evaluation Reforms in Higher Education Institutions".
{https://www.ugc.ac.in/ebook/EVALUATION%20ENGLISH.pdf}

Each Department must fill in data in the Excel file format provided, which then automatically calculates the overall outcome attainment for the course. The following steps are followed-

(a) Details of all courses for each semester of the program are filled in.

(b) The mapping of contributions for each Program Specific Learning Outcome of each course based on course outcome is done.

(c) Examination results with separate marks of internal and Semester End Exam for each course is entered.

(d) Results of students' survey regarding the outcome of the course, semester-wise is done.

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1338

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](View%20File)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.jaihindcollege.com/AQAR-2020-21/2.6.3.2-Examination-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.jaihindcollege.com/AQAR-2020-21/2.7.1-Exit-Poll-for-the-Batch-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Jai Hind College (Autonomous) has prioritized academics, research and innovation culture before autonomy. Research was encouraged among the students through activities like participation in seminars, publishing research papers and encouraging faculty to undertake PhDprogrammes along with Research Projects.

Since autonomy, following features were adopted to build the research culture.

Building research capacity in faculty and the students:

One of our institutional goals is to achieve and build tangible research outcomes among the students and faculty.

Incorporation of Research component in curriculum across the disciplines:

Under this, all programmes are required to have a research component in Semester IV.

Framed a Research, IPR and Extension Policy:

The policy defines the research vision and objectives, guidelines, the thrust areas of research, regulations on plagiarism, research ethics etc.

Conference and workshops on IPR and statistical analysis:

National Conference onIPR and Statistical analysis were organized.

Started an online research meet (E shodh):

Organised national level online research meet "E-shodh" for undergraduate and postgraduate students of all streams in 2020.

Encouraged Research based internships for students:

Students worked with Think Tanks, Heritage Institutions, and Companies etc.

Set up a Research criteria committee, Ethics Committee and Extension Committee:

The college has constituted a Research, Ethics and Extension committee to propel and regulate the research environment in the campus.

Seed Money for PhD aspirants: Every year the institution provides the seed money to selected faculty pursuing Ph.D.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.jaihindcollege.com/AQAR-2020-21/3.1.1-Procedures-and-policies-Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

1 lakh

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	[View File](#)
List of projects and grant details	**No File Uploaded**
Any additional information	[View File](#)

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Jai Hind College has strived to build an Innovation ecosystem and consistently been bringing programs to create an active flow of opportunities and occasions where students could interact with the industry and gain insights and enhance their creative and innovative skills. College endeavoursto have effective transfer of knowledge.

The Jai Hind College (Autonomous) Incubator and Accelerator Centre is a safe harbor for young business ventures grappling in their start-up stage.The centre has brought the several workshops in the academic year 2021 such as Mission Innovation (Competition), Brands and Branding with Landor, etc.

Case Study Cohort brought by the centre focussed on acquainting students with business case studies and inspiring them to innovate and think out of the box.

Global E-Summit 2021 brought for students the competition on Entrepreneurship and held sessions on brand building, lateral

thinking, design thinking, start-up India, Fintech and The Future of Finance and personal financing.

Xplore: To ignite the spark of scientific innovations among science students, the college conducts the event "Xplore" to showcase research projects & innovative products, posters of recent path breaking global innovations and developments in fundamental sciences. The college invites students from nearby schools to view the exhibits so as to popularise science. Waste recycling: The college encourages waste reduction among the young generation and most ofthe data is shared digitally. The institution has maintained a Bio Compost facility. E-waste collection drives conducted to recycle electronic scraps.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

75

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://www.jaihindcollege.com/AQAR-2020-21/3.4.2.2-Number-of-teachers-recognized-as-guides-during-the-year.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	[View File](#)

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Chemistry:

The event was organized for the students of Swami Shyamananda High School, Ghatkopar to popularize Science & its curiosity among them by delivering a lecture and doing fun activities with them on 5-12-2020 with 55 students

School students were shown videos by the students of Tybsc.

Purpose:

To channelise the importance of science through sharing various experiments & therefore creating a sparkle within the students for knowing more about Science & the field it offers.

Microbiology:

SY students made presentations on the role of Microbiology in day to day life and careers in microbiology. Gmeet sessions were conducted for school students of St Peter's and Abhinav Vidya Mandir in Mumbai

On 10/11/2020 Microbiology Dept organized 'Digi-Diwali'- an initiative to bring together traditions & technology for a celebration.

Purpose:

To create awareness about air pollution due to bursting of firecrackers & its impact on the lives of corona positive patients.

History:

SYBA B Division FC students in July 2020 made a short video

with statistics & research on the topic - Impact of Covid 19 and lockdown on the Vulnerable sections in Society

161 students participated in this activity

Purpose:

To sensitize students towards the impact of Covid- 19and lockdown on Vulnerable sections in society.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies

during the year

19

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

36

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1212

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

107

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure and physical facilities for teaching-learning. Between the two buildings on the college campus, the college accommodates 49 classrooms, 17 laboratories for subjects such as Physics, Chemistry, Biology, Biotechnology, Botany, IT and Psychology. (Size and specific equipment in each lab to be mentioned here) The number of computers used by the staff and students is approximately 288 for online and in-class instruction of students from Arts, Science and Commerce, besides the many self-financed courses such as BMM, BBI, BVoc, BAF, etc. Smart boards have been installed in 6 classrooms on campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

As the college has expanded its usage of the Sheila Raheja

Building since 2014, it has accommodated a variety of cultural activities conducted for stakeholders in the college. Yoga sessions are conducted on a large scale in the basement comprising of a floor spanning 1245 sq.feet. The basement has a well-equipped gymnasium which caters to the requirements of the students. Basketball nets allow for students to shoot the hoop while a common room caters to indoors sporting interests such as chess, carrom and table tennis. The college auditorium can host 526 people within its walls while the Audiovisual room can host 120 guests and students for college meetings, seminars and workshops.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

9

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

109.92174

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has a seating capacity for 25 staff and 120 students. It has purchased the following ILMS software upto date.

It is partially automated and has increased its level of automation in the following manner:

Year: facility- 2002 Library Automation – Bookworm Software

Year: facility- 2012 SLIM Software Introduced

Year: facility- 2013 SLIM Software Partially Automated

Year: facility- 2014 SLIM Software Fully Automated

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.25080

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

263

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has a working IT policy subdivided into- IT purchases/support, website, email and infrastructure. IT purchases are handled by a purchase committee which follows the purchase policy for procurement of IT infrastructure from the annual allocated budget. The college also provides IT support to staff and students on campus in laboratories, classrooms, and library. Channels have been created to address tech problems, if any, and are handled by the IT team. Periodic audits are conducted to validate the inventory and make sure that the infrastructure is up to date and in working condition. The college website is maintained by an external agency. A website committee headed by Mr. Wilson Rao, the college IT administrator, facilitates all updates on the college website. The college has subscribed to google workspace and under that emails have been provided to teaching and office staff of the college. Policies are in place for sending & receiving official communication to the workspace accounts. The college IT infrastructure is also governed by policies like restricted use of USB ports and LAN network (wired and wifi). Hardware Firewall is active in the college network & scans the browsed

content real-time thereby providing cybersecurity.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4487	**225**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**A. All four of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

109.92174

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Jai Hind College is housed in 2 buildings. There are 55 classrooms most with Air-conditioner and IT enabled, 6 classrooms being Smart Classrooms. The allocation of classrooms is coordinated by the Registrar. Vacant classrooms are outsourced for which college earns revenue. The same is utilized for improvement of infrastructure.

College has appointed an Admin officer for campus maintenance. College has entered into AMC for maintenance of Elevators, Air conditioners, Electrical Fittings & Equipments, Pest-control, Fire Extinguishers, Water Pumping, Solar Panels, Computers and IT related equipments and software, Lab Equipments, Projectors, Internet and Intranet facilities etc.

The College Administration is well organized with demarcation of responsibilities starting with Principal, Academic Heads, Controller of Exams, Vice-Principals, HoDs/cooridinators, Registrar, tFinance Officer along with Administrative and Clerical staff are all assigned specific job responsibilities. The office has a student centric, friendly approach. A list of student "charter of services" is displayed on the campus.

The college is extensively covered under CCTV Surveillance and has Security staff on duty.

The college also has disciplinary committees Ragging Prohibition Cell, Grievance Redressal Committee and Internal Inquiry Committee (ICC) in line with Vishaka Guidelines and POSH Act. Hence the college has institutionalized various processes and Best Practices which have made Jai Hind a "Sought

after" College by both students and parents.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

45

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

30

File Description	Documents
Upload any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.jaihindcollege.com/AQAR-2020-21/5.1.3-Capacity-development-and-Skill-enhancement-activities-for-students.pdf
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1518

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

48

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

68

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

15

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

23

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Chairperson - Dr. Ashok Wadia

Head Co-ordinator - Dr. Haseena Sayed

Teacher Co-ordinators - Ms. Niloufer Kotwal, Ms. Yasmin Singaporewala-Kadiani

Mentor - Mohit Dewan (TYBA)

General Secretary - Hassanul Haque (TYBVoc-SD)

Deputy General Secretary - Laveena Uchil (TYBCom)

Supervisor - Rushabh Chheda (SYBSc), Akshat Bhatia (TYBAF)

The student council is the prime student body of Jai Hind College, with representatives of all courses across years. It bridges students and management through representatives taking feedback from classmates, ensuring problems are solved after regular meetings with the Principal. It helps maintain academic activities, coordinates with cells/societies of college, and ensures smooth functioning of events in college.

Activities for 2020-2021:

- **Admission Process of Degree and Junior College.**

- **Supporting VCAN (V Citizens Action Network) as Campus Ambassadors.**

- **Assisting Entrepreneurship Cell in activities.**

- **Participated Examination audit to highlight problems and provide solutions.**

- **Seminar and Workshops conducted with Wellness Cell and NSS.**

- **Republic Day, Independence Day and Teacher's Day Celebrations with SDU and NSS.**

- **Helping in AAA/AA Card Sorting of students.**

- **QR code activity (students scan QR code put up in college to convey query/suggestion to administration)**

- **Hosted the online talk show series 'My Dream My Journey'.**

- **Organized online campaign "Innovation in Isolation" where students showcase skills and talents.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.jaihindcollege.com/student/student-council.html

5.3.3 - Number of sports and cultural events / competitions organised by the institution

13

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Associationis not yet registered as a separate entity & continues to function under the umbrella of the SEA. However, the registration process will be taken up in the near future.

The Alumni of the college contribute in terms of beinginvolved in BoS and guest lectures.

The Alumni association publishes a newsletter every 3 months with is uploaded on the college website. (Link provided in additional information)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.jaihindcollege.com/media/alumni-newsletter.html

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

In keeping with the Vision and Mission statement to provide world-class education and be the institution of choice for students and employers, the college constantly tries to explore possibilities of linkages with industry and other institutions of repute, for introducing courses, curricular and co-curricular, to maintain global standards. To put these plans into perspective action, an Academic Calendar is prepared in consultation with the Autonomy Steering Committee comprising of the Principal, the three Academic Heads, Vice Principal of Atrs, Science and Commerce streams, the Controller of Examination and Registrar. The Chairpersons of various co- and extra- curricular committees create an atmosphere of holistic development for students. Regular faculty meetings are conducted to address any issue in implementation and feedback is taken of the processes deployed. Such interactions also take place with the administration and non-teaching staff which ensure all a platform to voice their opinions towards governance. Meetings ensure dialogue, feedback and discussion. Conduct of such meetings with various sections is a notable practice of decentralization and participative management whereby all have a platform to voice their concerns and contribute to governance. There is therefore a decentralization and diffusion of power through a vertical and lateral hierarchical system.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	[https://www.jaihindcollege.com/important-notices/2021/Academic-Calendar-2020.pdf]()

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Jai Hind College (Autonomous) has, as an institution, always fostered the values of leadership and initiative among staff and students. It has never vested power with a single individual such as the Principal or a trustee or Management Board Member. We have dedicated committees with a composite mix of staff members and students from different streams, and from both Junior College and Degree College, participating in the decision-making processes and their execution, such as the

Social and Dramatic Union, Literary and Debating Society, Magazine Committee, Gymkhana, and College Cultural Fleet. This ensures decentralization and diffusion of power within the College.

A case study by way of example would be the Online Teaching Task Force in Degree College, LMS Committee in Junior College, and the Student Council, and their role in facilitating the online teaching-learning process. The two teams of teachers in Degree and Junior College had peer mentoring by colleagues on online teaching, with dedicated sessions, a Google Classroom, and constant support and interaction with teachers, and even the Exam Committee later on. The Student Council made special videos to guide students about documenting the Additional Academic Activities, and also helped with online admissions and thus led from the front

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.jaihindcollege.com/student/student-council.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has worked on various aspects of autonomy in keeping with the vision of the institute- to provide quality education and assist in the all-round development of students with key skills at par with global standards. The administrative team of the institute is involved in planning and all the stakeholders assist in its implementation. IQAC & the Autonomy Steering Committee articulate the strategic short-term and long-term plans to achieve the institutional goals.

With the announcement of New Education Policy, the college started preparing to implement various aspects of NEP. Stage-wise actions were planned viz- recognition of skill sets from graduate attributes of courses, reframing syllabus in

accordance with the LOCF guidelines, classifying courses of the program based on the type of skills to align with the academic bank of credits. In this regard, the activities of Skill Hub Center have been enhanced by registering at IIC. The year also marked the continuation of industry-academia linkage by design of new BBA program integrated with TCS in addition to the M.Sc. Big Data program started in the previous year. The institute also built up a robust 360 degree feedback mechanism from all its stakeholders to deploy strategies based on the feedback.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.jaihindcollege.com/AQAR-2020-21/6.1.2-and-6.2.1-Strategic-plan-and-deployment.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College envisions effective, efficient governance through diverse dedicated posts, committees, and the multi-pronged IQAC. There are a number of administrative positions, such as Principal, Vice-Principal (Arts), Vice-Principal (Commerce), Vice-Principal (Science), Academic Head (Arts and Commerce), Academic Head (Science), Controller of Examinations, in addition to Heads of Departments in the aided section, Co-ordinators in the unaided section and Chairpersons of various committees. There is a dedicated Exam Committee for Junior College and Degree College, in addition to dedicated Unfair Means Committees. The IQAC too is sub-divided into seven sub-committees for each criterion. In addition to the IQAC Chairperson, there are two Deputy Chairpersons for smooth functioning and coordination. A practice to decentralize power and ensure participative management is to have committees for dedicated purposes for efficient and effective governance, and a composition of members from different streams as well as a mix of junior and senior members, seniority wise, in addition to members from both Junior College and Degree College. Some examples would include the College Magazine Committee, the Women's Development Cell, the Social and Dramatic Union (the college cultural wing), the College Cultural Fleet with all the

Language Societies, the Canteen Committee, and the Sindhi Circle.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.jaihindcollege.com/AQAR-2020-21/6.2.2-Organogram.pdf
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

TEACHING STAFF:

- **Promoting participation in FDPs and short-term courses as it is now a mandatory requirement for CAS.**
- **Organizing various short-term course in collaboration with HRDC for knowledge upgradation and skill development**
- **Travel grant for attending Seminars/ Workshops/ Conferences**
- **Duty Leave granted for attending various administrative and education-related programs/ events**
- **To promote research culture amongst faculty, Nanik Rupani funding is granted for teachers actively pursuing PhD**

- Admission opportunity to children of employees.
- Group Personal Accident Policy of Rs 5 lakh for employees,
- Executed CAS increments in Govt Grants,
- 50% Fees Waiver for wards of staff,
- Ex Gratia from Management after superannuation,

NON-TEACHING STAFF:

- Promoting completion of formal education till Degree is awarded
- Organizing special workshops for Non Teaching staff for knowledge and skill development.
- Financial support during medical emergencies
- Providing employment to relative of a deceased staff member
- Admission opportunity to children of an employee
- Subsidized canteen facility (Non Covid Times)
- Group Personal Accident Policy of Rs 5 lakh for employees,
- 50% Fees Waiver for wards of staff,
- Ex Gratia from Management after superannuation,
- Salaries on 5th of every month irrespective of grant received from Govt,
- Facilitated loans from various banks with EMI deductions from Salaries,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

86

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institute conducts annual internal and external audits and any audit objections are resolved by the Finance Committee. Both Internal / External audits were conducted in the year 2020-21. The External audit was carried out by M/s NA Shah

Associates LLP - Statutory Auditors while the internal auditors for the institute were M/s HO Sharma & Associates. The audit reports were presented & discussed in the Finance Committee meetings. A standard operating procedure is followed by the accounts department for all financial transactions. The college has well delineated accounting structure for the funds received from government grants and the funds generated by the institute. A hierarchical authorisation of expenditure helps to keep the system in check. The transparent policies regarding finance and presence of multiple checkpoints have been instrumental in making the exercise of audit of accounts a smooth one.

In general, no objections are usually raised during the audit process. However, if any Audit objections are found or raised, they are settled prior to filing annual returns. The audit objections are discussed and resolved in Finance Committee Meeting - which consist of Board Members, Senior Faculty Members (CA), Principal, Registrar & Finance Officer of the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.01

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilisation of resources – monetary and otherwise

1. Through intellectual growth as guest speakers, on board as member of BoS, IQAC, Academic Council

2. Through employment opportunities

3. Through skill development as internship opportunities

4. As Visiting faculty

From alumnus, industrialists, government funded programs, industrial houses, national institutes of repute

5. Government funds such as Major and minor research projects, DST-FIST. DBT STAR, RUSA, AUTONOMY grant, Best College Award, BVoc grant

6. Minor research projects from university

7. Tie-ups and collaborations such as MTDC, Thomas Cook, IRM

8. Exchange programs with other universities such as Carleton student Exchange program

Optimal utilisation of resources

9. IQAC brainstorms and chalks out plan of action which is thereafter implemented.

10. Upscaling classrooms of New Age with Smart Boards, Projectors to help in TLE

11. Introduction of Value addition courses, co-curricular courses to enhance quality

12. Focus to provide benefit to maximum beneficiaries

13. Strategy – Student-centric approach

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

As post-accreditation quality initiatives, the Institute has worked towards promotion of research culture and developing research aptitude among faculty and students. Jai hind college has received DST-FIST and DST-STAR grants, which was used to strengthen our center for research, labs and other facilities. Research committee was formed and Research Scholars' meet, IPR and Research methodology workshops were conducted. Faculties were encouraged and guided for various research grants under government schemes. Research component was added for students as the project work in semester IV.

Promotion of Self-employment through Innovations and Start-ups. Course on "Foundational course in Entrepreneurship" in collaboration with Wadhwani Foundation was designed which focused on creation of prototype and early customers. Virtual Business Case Study competition (The Case study Cohort -CSC) supported by National Skill Development Corporation was organized. CSC weekly newsletter was launched and National competition was organized to enhance creative problem solving skills in association with NSDC and The American Indian Foundation Trust. A Podcast series by "The Pioneers Conclave" was started which included Byte sized digital podcasts, comprising exhaustive and inspiring stories of successful individuals and industry leaders. Exclusive sessions based on start-ups was organized such as 'Blogging as a business aid', IPR, 'Diagnostic Sessions' etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Jai Hind College has annual goal-setting and goal-review activity. This allows teachers to envision and reflect on their

teaching and the students' learning. The institution reviews this practice and mentors/advises teachers if needed. A 360-degree feedback mechanism is in place to help realize the need for organizing activities for the professional growth of faculty members. In addition, the Principal and IQAC encourage teachers to attend various Faculty Development Programmes on pedagogic methods to equip teachers with the skills & tools for online teaching. Additionally, both staff and students were encouraged to pursue courses on platforms like Coursera and Swayam, for self-development and updating skills and knowledge.

The IQAC monitors quality parameters in TLE periodically. This year, during the Pandemic, the examination was conducted in proctored online mode. To ensure the inclusion of higher-order thinking, there was subjective section, and questions were set based on Bloom's Taxonomy. Teachers also undertook an analysis of question papers to review the performance and attainment of learning outcomes for various courses in their Department Programmes. By having both objective and subjective assessment, a fair balance was maintained and students, did not lose out on critical thinking and writing abilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.jaihindcollege.com/AQAR-2020-21/6.5.3-Autonomy-progress-report-2020-21.pdf
Upload e-copies of accreditations and certification	[View File]()
Upload details of quality assurance initiatives of the institution	[View File]()
Upload any additional information	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Department of Political Science organized a webinar on 'Feminism' on 16th October 2020, attended by 100 participants. The lecture was delivered by Ms. Aanchal Jain, the founder of "Thought Project" with special emphasis on 'Intersectionality'. NSS unit had organised an event called "Gender Sensitization" on 22nd October 2020 for the NSS volunteers. On 27th September, 2020, SDU recorded its first episode - released in 2 parts - for the talk show 'Not another story'. The episode revolved around the LGBTQ+ community. 'It's a Girl Thing' on March 6 and March 8, 2021 - webcast on Facebook Live - 980 viewers. This was a national level event, held in collaboration with MVM and NSS. April 2021 - Endometriosis Awareness Drive through sessions on FB Live by WDC and the Student Council, with VCan Foundation. Video making assignment (CA2) for SYBA Foundation Course class on various issues including that of gender sensitization. Talk on Gender Implications of COVID 19-Women, Labour and the Informal Sector (For History and BVoc TTM)

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://www.jaihindcollege.com/AQAR-2020-21/7.1.1-Annual-gender-sensitization-action-plan.pdf

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7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	`D. Any 1of the above`

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management: The solid waste is segregated as dry and wet waste. For plants and leaves, a shredder has been constructed and used. Much of the wet waste if can be used in composting is subject to vermicomposting.

Liquid waste management: Not available (connected with Municipal sewage system).

Biomedical waste management: No

E-waste management: Didn't happen because of the lockdown.

Waste recycling system: Have installed a plastic bottle crushing unit outside canteen.

Hazardous chemicals and radioactive waste management: Departments such as Chemistry recycle and reuse many chemicals using recovery bottles (for individual chemicals). These can be used for qualitative analysis. Solvents are recovered by distillation and re-distillation. They follow green-chemistry (Environmental friendly solvents), Corrosive chemicals are decanned to separate cans.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

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File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is a very sought-after educational destination for students from diverse backgrounds. As much as 30% of the student population are from other states, belonging to different cultures, and languages. Also, various societies are available such as the Sindhi Circle, Hindi Parishad, which helps students learn about other cultures and have a healthy exchange of views and opinions. Societies such as the Marathi Vangmay Mandal help students learn and appreciate the culture of the state of Maharashtra. World tolerance day was organised by the NSS on 16th November 2020 and had 45 participants. Entrepreneurial Idea Awards has been created to support entrepreneurial activities of differently-abled.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Through its various departments, societies and cells, the institution provides opportunities for inculcating National values in the students and staff regarding their rights, duties and responsibilities thus contributing to developing good citizens. A webinar on 'Fake News & Artificial Intelligence: Threat to Democracy' was organised on 17th August 2020. A webinar on the 'Kesavananda Bharti Case' was organised on 23rd

February 2021. An online Annual Students' Seminar on the theme "Media as the Fourth Pillar of Democracy: A Reality Check" was organised on 24th February 2021. Constitution Day was celebrated on 25th November 2020.

Gandhi Jayanti peace week was organised between 2nd - 9th January 2021.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	E. None of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various activities have been conducted by the institute to commemorate important days:

- ○ **"Xplore" by Science Departments on 28th February 2021 on National Science Day.**
- ○ **Political Science Dept.: "United Nations at 75'" on 24th October 2020.**
- ○ **Library organised two virtual book displays of Mahatma Gandhi and Dr. A P J Abdul Kalam.**
- ○ **Celebration of World Oceans' Day on June 8, 2020.**
- ○ **Online Leadership Training Camp from 11th – 18th July 2020.**
- ○ **Independence Day on 15th August 2020 in online mode.**
- ○ **Session on 'Indian Constitution Day' on November 26, 2020.**
- ○ **1st December 2020 World AIDs prevention day.**
- ○ **World Human-rights day on 10th December 2020.**
- ○ **Gandhi Jayanti peace week 2nd – 9th January 2021.**
- ○ **Republic Day on 26th January 2021.**
- ○ **April 16, World Haemophilia Day**
- ○ **The Rotaract Club at Jai Hind College celebrated Guru Purnima on 24th July 2020.**
- ○ **Celebrated Cheekh from 8th March 2021 on International Women's Day and raising voice against women trafficking.**
- ○ **Fest Voyage: World Tourism Day 2020.**
- ○ **SDU organized Online Teachers' Day.**
- ○ **Sindhi Circle: 18th December 2020, The Minority Rights Day**
- ○ **27th February Marathi Bhasha Gaurav Din**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	[View File](#)
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Science awareness program:

Objectives: To promote scientific temper and awareness of science amongst school students.

Context: Coordination with school

The Practice: The students of SYBSc were distributed in groups of 5 students. Each group made a presentation on the role of Microbiology in day-to-day life and interacted with school students through Google meet. School students from standard 8th, 9th and 10th were invited.

Evidence of Success: Number of beneficiaries increased and the activity was extended to school in UP.

Problems Encountered: The follow up activity couldn't be done due to unavailability of lab.

Reduction of carbon footprint by use of E-resources:

Objectives: To make optimum use of e-resources for effective teaching during pandemic as it was online teaching.

Context: Issues were faced by students living in remote areas due to weak network.

The Practice: E-resources used for assessment, study material sharing, CA2 presentation, interactive teaching, conducting proctored exam.

Evidence of Success: Students' Attendance was automatically calculated on a daily basis. This seamless procedure helped us to track low attendees easily. Students' attendance was thoroughly maintained.

Problems Encountered: Initial acclimatisation to online tools by both faculty and students was required. College provided necessary training and helped stream-line the process.

File Description	Documents
Best practices in the Institutional website	https://www.jaihindcollege.com/AQAR-2020-21/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

At Jai Hind College Autonomous, the authorities, faculty, administrative personnel and others believe that the true essence of empowerment lies in creating sustained forms of education by generating lasting opportunities in the global market.Theinstitutionhighlights that education and independent thoughts are the most effective means of breaking down prejudices and stereotypes in the pursuit of oneness and the highest good in mankind thereby, sending positive ripples across.Our sole focus is driven towards the achievement of the goals of excellence that we set for ourselves based on our Vision and Mission statements. We are convinced of the transformative power of education and our progress is captured through a continuous process of research to find innovative and effective means for the betterment of our students.OurInstitutionpromises to act as a catalyst to bring about a positive change in the minds of stakeholders for the upliftment of mankind and safety of the environment. We believe that education has the power to bring about positive transformation and we strive to design our curriculum around it.

File Description	Documents
Appropriate link in the institutional website	https://www.jaihindcollege.com/AQAR-2020-21/7.3.1-Institutional-distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The institution has adopted a number of quality initiatives under autonomy. To ensure transparency and smooth governance, it is therefore imperative that these be not only incorporated in the Ordinances of the institution but also have a well-defined policy which would ensure fairness in allotment of credits to students. Keeping this objective in mind, the institute envisions the constitution of the following committees: AAA (additional academic credits); AA (additional activity), Placement and internship. The goal of these committees will be to constitute a policy framework which would

lay down the guidelines for smooth functioning of the process. Another aspect related to the feedback by the Academic Audit process was to build a robust documentation process especially for TLE. A 'Digital Planner' is therefore another primary goal for the upcoming year which would document the curricular, co-curricular and extra=curricular activities of the teachers. As the examination process will probably continue to be online for some time more, a rethink on the evaluation pattern will be the next on the agenda to ensure quality assessment. The role of Academic Heads will also have to be expanded to encompass various other aspects to fall under their purview. This will ensure academic excellence.